

How to Apply for a CCC Scholarship

Scholarships are a great way to fund your education. The process is not complicated, but you will want to make sure to set aside at least 2-3 hours to finish the process. This time is well worth it, since a well-done application may result in an award that covers a meaningful amount of the cost of your education. This document will walk you through that process step-by-step.

1) First, you have to create your account.

Begin by navigating to: <https://corningcc.awardspring.com/>

Award Spring is the web-based software product that the Corning Community College Development Foundation uses to process applications.

A screenshot of the Awardspring website interface. On the left is a navigation sidebar with three items: "Scholarships" with a graduation cap icon, "Sign In" with a right-pointing arrow icon, and "Register" with a person icon and a plus sign. The main content area has a white background. At the top left of this area is a dark grey box with white text: "Contact foundation@corning-cc.edu or 607-962-9458 with any questions. Completion deadline of MAY 31." Below this is a "Sign In" section with two input fields for "Email" and "Password", a yellow "Sign In" button, and a blue "Forgot password" link. Below the sign in section is a "Don't have an account?" section with a yellow "Register" button. To the right of the form is a photograph of two graduates in black caps and gowns with purple tassels.

From this screen, click the **Register** button unless you have applied in a previous year. If you have applied before, use your credentials to login or use the Forgot Password link to reset.

That should bring you to the following screen:



Register Already have an account? [Sign in](#)

Email

Phone

First Name

Last Name

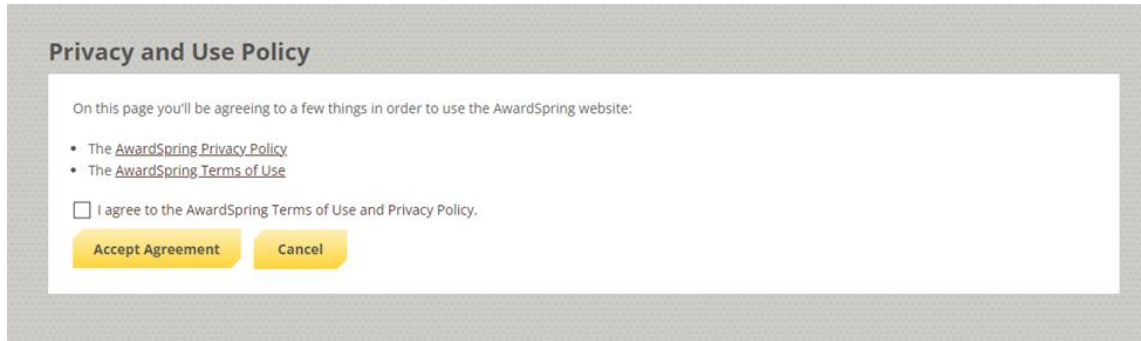
Password

Confirm Password

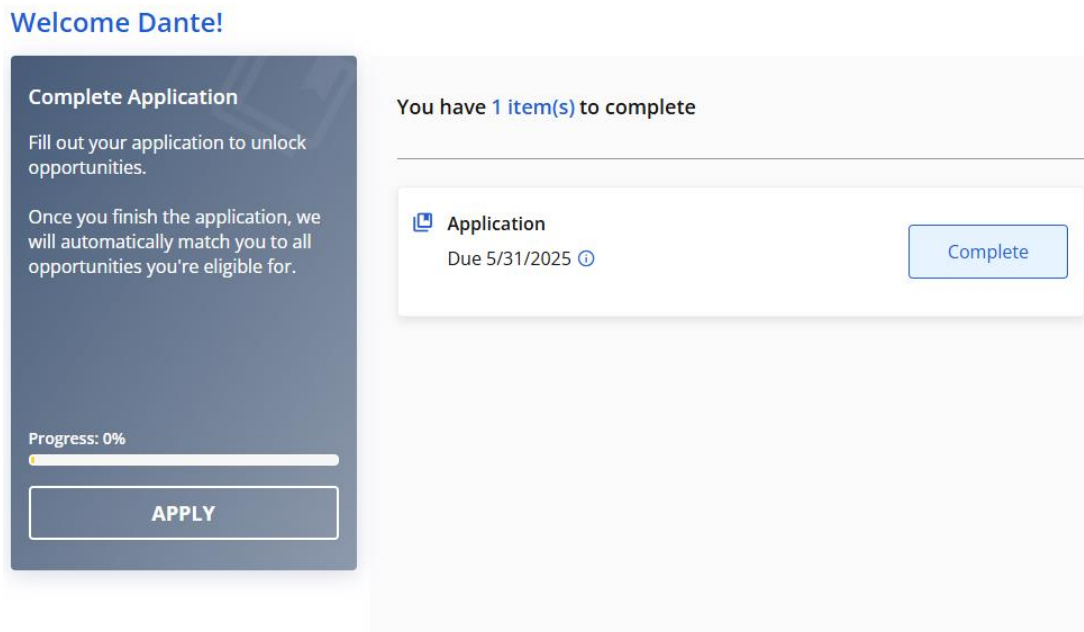
Create Account

Please use the email address you check most frequently and a phone number at which you can be reached. When you click **Create Account**, you should get a notification and an email sent to the address you provided. *Please note that AwardSpring Confirmation email may be marked as a potential phishing email, but the corningcc@mail.awardspring.com address is legitimate and you should mark "Safe" so that future communications can be sent through the system.*

- 2) When setting up a new account you will need to review the AwardSpring Privacy and Usage Policy by clicking the links. Then click the check box and click “Accept Agreement” to continue.



This will take you to your new Dashboard. Click either **Apply** or **Complete**



Make sure to enter your CCC ID, which should begin with the letter “C” and appears on your ID card. This is your unique identifier as a CCC student and helps to connect related information.

IF YOU DO NOT HAVE A CCC ID YET, enter N/A. Scholarships are only awarded to students registered for classes, so you should complete that process as soon as possible.

MENU

- Dashboard
- Scholarships
- Application**

Application for Dante Acquavella

Personal Information	CCC CID (e.g. C00##### or "N/A" if not assigned yet)	
Academic Information		1 word(s) left
Financial Information		
Qualification Questions	Middle Initial (Optional)	2 word(s) left
Letter(s) of Recommendation		
Certification	Address 1	

3) Please complete the Personal Information tab. Note that you must enter both your date of birth and your current age.

Zip Code

County of Residence

Phone Number

Date of Birth

What is your age?

Previous Step **Next Step** Submit Application

Click **Next Step** button to proceed to Academic Information tab.

4) Fill out Academic Information: If you do not have any completed classes at CCC – whether as a prior student or through ACE, please enter 0 (zero) for SUNY CCC GPA. Otherwise, use the cumulative GPA for the most recently completed term at CCC.

If you have not yet enrolled in classes, please consult with an enrollment adviser to estimate credits as accurately as possible, as some scholarships require a specific minimum number of credits. If you anticipate enrolling as a full-time student, you may list 12 credits.

Personal Information <i>Completed</i>	Degree Pursuing
Academic Information	<input type="radio"/> Associate
Financial Information	<input type="radio"/> Certificate
Qualification Questions	<input type="radio"/> Micro-credential
Letter(s) of Recommendation	SUNY CCC GPA (Enter "0" if you've not completed any classes)
Certification	<input type="text"/>
	How many credit hours will you be enrolled in for the Fall semester?
	<input type="text"/>
	Grade Status
	<input type="radio"/> New in Fall semester
	<input type="radio"/> Continuing in Fall semester
	Do you plan to continue your education after SUNY CCC?
	<input type="radio"/> Yes
	<input type="radio"/> No
	Describe your educational and professional goals at SUNY CCC, a transfer institution, or career path (250 word max.)
	250 word(s) left
	B I U [List Icons] [Image Icon]

When answering questions with maximum word length, it is recommended to use at least half of the available word count in order to express your interest and provide additional information that may be valuable in selecting the best candidate for a given scholarship award. You might want to make reference to your future career, possible transfer institutions, or your current work. *You may find it easier to draft your answers in Word or Google Docs and paste them into the box.*

The screenshot shows a web-based application form with the following sections:

- High School of Graduation:** A search box containing the text "x Elmira (NY - Chemung)" and a magnifying glass icon.
- High School Graduation/GED Date (Optional):** A date input field with the placeholder "(mm/dd/yyyy)" and a calendar icon.
- High School Average:** A text input field containing the value "3.8".
- SUNY CCC Program of Study:** A search box containing the text "x Liberal Arts and Sciences: Humanities & Social Sciences" and a magnifying glass icon.

At the bottom of the form is a dark grey navigation bar with three buttons: "Previous Step" (yellow), "Next Step" (yellow), and "Submit Application" (grey).

For High School Average, express your response using whatever grading system your high school followed, but you can only use one place after the decimal.

When this screen is complete, click **Next Step** to advance to Financial Information tab.

5) Fill out the Financial Information tab. These questions are used to assess financial need:

Application for Dante Acquavella

Personal Information <i>Completed</i>	Are you a NYS resident with a family household adjusted gross income less than \$100,000? <i>(Optional)</i>
Academic Information <i>In Progress</i>	<input checked="" type="radio"/> Yes <input type="radio"/> No
Financial Information <i>Completed</i>	Do you intend to apply for The Excelsior Scholarship offered by New York State?
Qualification Questions	<input checked="" type="radio"/> Yes <input type="radio"/> No
Letter(s) of Recommendation	Have you filed your FAFSA for the next academic year?
Certification	<input checked="" type="radio"/> Yes <input type="radio"/> No

Previous Step **Next Step** **Submit Application**

Note: The Excelsior Scholarship is a program that provides tuition awards to eligible students attending New York State's public colleges and universities (SUNY and CUNY). The program covers tuition for eligible SUNY and CUNY students. For the 2024–2025 academic year, the Excelsior Scholarship in New York State has an income limit of \$125,000 or less for a household's federal adjusted gross income. This applies to first-time students and those who have never received the scholarship.

You can apply for the Excelsior Scholarship at <http://www.hesc.ny.gov/excelsior>. Applications for the 2025-2026 academic year open in May 2025.

When you complete the Yes/No answers for each of these questions, click the **Next Step** button to advance to the Qualification Questions tab. An additional question may appear in some cases.

Many scholarships require evidence of need, so your responses to these questions will determine your eligibility for a number of scholarships.

6) The Qualification Questions are used to qualify candidates for one or more of the available criteria related to specific awards.

For some of these questions below, answering “Yes” will result in additional information requested, so please plan accordingly to be prepared with additional detail, which may include a name or specifics on high school academics and extracurricular activities, or activities in the community.

Personal Information <i>Completed</i>	Have either of your parents/guardians earned a college degree?
Academic Information <i>In Progress</i>	<input type="radio"/> Yes <input type="radio"/> No
Financial Information <i>Completed</i>	Are you a relative of a CCC alumnus?
Qualification Questions	<input type="radio"/> Yes <input type="radio"/> No
Letter(s) of Recommendation	Were you involved in high school academics and extracurricular activities?
Certification	<input type="radio"/> Yes <input type="radio"/> No
	Are you active in your community?
	<input type="radio"/> Yes <input type="radio"/> No
	Describe your ambitions and goals, and how SUNY CCC will help you achieve them (250 - 500 words). 500 word(s) left
	<div style="border: 1px solid #ccc; padding: 5px;"><p>B <i>I</i> <u>U</u> </p><div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div></div>

The last essay is your opportunity to make your case for how being awarded a scholarship would make an impact in your life. Once again, treat this answer as an opportunity to describe your ambitions, goals, and how CCC will help you achieve them. Longer answers generally better express interest and enthusiasm by helping the selection committee best understand how your goals align with those of the College.

Once you complete the essay, click **Next Step**.

7) Letters of Recommendation: You must enter at least one person’s contact information for a letter of recommendation. This should be someone who is in a good position to comment on your academic or extracurricular activities, or motivation, drive, and leadership skills. Appropriate people to ask for a recommendation might include a teacher, mentor, supervisor, coach, or activity leader.

There is default language that is sent automatically to the “Recipient” email in the “Message to recipient” box, but you are able to edit that text. It is recommended to request more than one letter so that at least one can be included with your application for review. While not strictly required, letters often set apart candidates for more competitive scholarships.

The screenshot displays the SUNY CCC Scholarship Application interface. On the left, a sidebar contains a 'Scholarships' header and an 'Application' section with a progress indicator. The progress bar shows the following steps: 'Completed' (Academic Information), 'In Progress' (Financial Information), 'Completed' (Qualification Questions), 'Letter(s) of Recommendation' (highlighted in orange), and 'Certification'. The main content area is titled 'Completed' and contains the following text:

Students who are applying for SUNY CCC scholarships are encouraged to obtain at least one letter of recommendation from a non-family member who can testify to their ability and skills to succeed, as well as any personal or academic accomplishments.

Students should contact the recommender in advance to obtain a valid email address and make him/her aware of the request before sending it. Students should also monitor their scholarship application and follow-up with a recommender if a letter has not been submitted on their behalf by May 31.

Below the text are three input fields: 'Recipient First Name', 'Recipient Last Name', and 'Recipient Email'. Underneath these fields is a rich text editor titled 'Message to Recipient' with a toolbar containing icons for bold, italic, underline, bulleted list, numbered list, link, and unlink. The text in the editor reads: 'I am applying for scholarships at SUNY Corning Community College and hoping that you will provide a letter of recommendation on my behalf. Feel free to share your knowledge of my personal and academic ambitions, goals, and accomplishments. Please email me with any additional questions. Thank you in advance for your consideration and support.'

At the bottom of the message editor is a yellow 'Send Request' button.

Be sure to click the **Send Request** button below the Message to Recipient box before continuing to the next step.

8) The Certification is a key step to a complete application.

Affirming each of these statements is a condition for receiving a scholarship. Read them carefully to understand what you are affirming. To complete your application, you should put your initials (usually 2-3 letters) in each box below the statements.

Application for Dante Acquavella

Personal Information <i>Completed</i>	<p>I release to SUNY Corning Community College Scholarship Committee or designee, the right to access current and ongoing financial aid and academic records. If awarded a scholarship, I understand that I must meet and continue to meet the scholarship criteria. Please Initial:</p> <p style="text-align: right;"><i>2 word(s) left</i></p> <input type="text" value="DMA"/>
Academic Information <i>Completed</i>	
Financial Information <i>Completed</i>	
Qualification Questions <i>Completed</i>	
Letter(s) of Recommendation	
Certification <i>Completed</i>	
	<p>If awarded a scholarship, I understand my name, information, and academic history may be shared at a Scholarship Reception, which will require my attendance. In addition, I agree to express my appreciation to the donor(s) of the scholarship fund. I consent to the release and publication of my non-directory information, image, and scholarship criteria in any articles, press releases, website, portal, social media, or other SUNY CCC publications or communications. Please initial:</p> <p style="text-align: right;"><i>2 word(s) left</i></p> <input type="text" value="DMA"/>

Previous Step **Next Step** **Submit Application**

When you complete this page, you should be able to click the **Submit Application** button, as long as every required field has been completed.

9) Once you click Submit Application, you will be given information about which scholarships you are eligible for and whether any additional information is required for any of those.

The screenshot shows a user interface for scholarship applications. On the left is a sidebar with 'Scholarships' and 'Application' options. The main content area has a yellow banner at the top stating 'You have some follow-up work to do. Click "Complete Follow-Up" in the boxes below.' To the right of this banner is a yellow box with the text '14 Items requiring completion'. Below the banner is a section titled 'Follow-Ups' containing a grid of scholarship cards. Each card lists a scholarship name, a status message, and a 'Complete Follow-Up' button. The scholarships listed are: AMORY HOUGHTON, JR. SCHOLARSHIP; ARLÈNE EVENDEN SCHOLARSHIP; CARL H. & M. SUZANNE BLOWERS SCHOLARSHIP; CHARLES A. HILL '84 SCHOLARSHIP (Male); CHARLES A. HILL '84 SCHOLARSHIP (Parent); DAN AND MATT MCGARRY SCHOLARSHIP; DON MOORE FRESH START SCHOLARSHIP; and DR. JAMES W. HUDSON MEMORIAL MUSIC SCHOLARSHIP.

For any scholarships that require additional information, click on **Complete Follow-up** button and proceed to answer additional questions as needed. These additional answers are not optional as they address criteria for specific scholarships and are needed to qualify and select appropriate candidates.

10) Once you have completed all the questions for specific scholarships, and have clicked “Submit Application,” you should receive the following message letting you know you are done.

Welcome Dante!

Application submitted

Stay tuned for updates!



Thank you! Nothing left to complete

Tip: You can also see the complete list of scholarships for which you are eligible by clicking on the “Scholarships” tab:

SUNY CORNING COMMUNITY COLLEGE jmarshes@corning-cc.edu

Dashboard Scholarships Application

Scholarships Filter

Scholarship Name	Award	Deadline	Status
ABBIE J. CHAPMAN '75 NURSING SCHOL... Established by Robert A. Chapman, former SUNY ...	N/A	Due Jun 01, 2023	Not Qualified
ALUMNI FAMILY SCHOLARSHIP (Contin... Established by the SUNY CCC Alumni Association...	N/A	Due Jun 01, 2023	Not Qualified
ALUMNI FAMILY SCHOLARSHIP (New) Established by the SUNY CCC Alumni Association...	N/A	Due Jun 01, 2023	Not Qualified
AMELIA G. CREATH MEMORIAL SCHOLA... Established by Donald B. Creath, longtime SUNY ...	N/A	Due Jun 01, 2023	Not Qualified
AMORY HOUGHTON, JR. SCHOLARSHIP Established by Amory Houghton III, Robert W. Ho...	N/A	Due Jun 01, 2023	Not Qualified
ANNA S. HANAS SCHOLARSHIP Established by Jay S. Hanas '68 and his wife, Jane, ...	N/A	Due Jun 01, 2023	Not Qualified
ANNE D'ULISSE MEMORIAL SCHOLARSH... Established in memory of Anne D'Ulisse, SUNY C...	N/A	Due Jun 01, 2023	Not Qualified
ARLENE EVENDEN SCHOLARSHIP Established by the Big Flats American Legion Post...	N/A	Due Jun 01, 2023	Not Qualified
BONNIE & VIOLA SCHOLARSHIP Established by a SUNY CCC Distinguished Alum. A...	N/A	Due Jun 01, 2023	Not Qualified
CARL H. & M. SUZANNE BLOWERS SCHO... Established by Carl H. Blowers, SUNY CCC Truste...	N/A	Due Jun 01, 2023	Not Qualified

At this point, your application is complete but you may still want to follow up with Recommenders to make sure they received the request and submitted your recommendation.

Congratulations! Your application is complete. Staff will review the applications and make decisions about awards by **July 31**.

Checklist: To help you through the process, we have included this list of steps. If you complete each of these items, your application should be ready for review:

- Create your account
- Accept Privacy and Usage Policy
- Personal Information
- Academic Information
- Financial Information
- Qualification Questions
- Letters of Recommendation
- Certification
- Initial Submission
- Complete Additional Questions
- Final Submission

Deadline for submission: May 31