

## **Instructions to Accept/Decline your Financial Aid Awards**

To receive **payment of your financial aid awards** you must accept the **Terms and Conditions** that are posted on the “Accept Award Offer” page in MyCCC.

Pell Grant and SEOG are federal grants that do not require “acceptance” but you must still accept the **Terms and Conditions** to receive these awards.

If you have been awarded **Federal Work-Study and/or Federal Direct Loan**, you must accept or decline those awards. You can accept the full amount or a partial amount of the award. You may want to consider this when determining the amount of Direct Loan you will need for the academic year. In most cases there are additional requirements that you must complete each year for Direct Loan. Direct loan processing will be delayed if you fail to complete any additional requirements.

### **To get started:**

**Step 1:** Sign into your MyCCC account at [myccc.corning-cc.edu](http://myccc.corning-cc.edu)

If you are unable to log in or are having difficulty with MyCCC, please contact the CCC Help Desk at (607) 962-9555 for assistance.



**Step 2:** Click on **My Banner** located on the upper right side of the page.

**Step 3:** From the main menu select “**Student & Financial Aid**”.

**Step 4:** From the next menu select “**Financial Aid**” and then select “**Award**”

**Step 6:** Click on “**Accept Award Offer**” – you will be prompted to enter the award year that you want to access.

**Step 7:** Review the information on each tab. Select the “Terms & Conditions” tab. **You must accept the Terms & Conditions to be able to accept your awards. This is required for all federal aid including Pell Grant.**

Award Package for 2020-2021 Aid Year

General Information	Award Overview	Resources/Additional Information	Terms and Conditions	Accept Award Offer	Special Messages
<b>How Does My Enrollment Status Affect My Financial Aid Eligibility?</b> Your financial aid awards are based on your enrollment status; full-time (12 or more hours per semester) or part-time (.5 to 11.5 hours) per semester (for students with disabilities). Direct Loans require at least half-time enrollment which is 6 hours per semester. If you drop courses during the semester, your financial aid awards may be revised. Also, your enrollment status is official at the end of the third week of the semester. If you drop a course with a W grade.					
<b>Courses In Program Do Matter!</b> To be eligible for all federal and state aid, including Federal Direct Loans, you must be taking courses that are degree/program requirement courses that you have previously passed with a grade of D or better, your federal aid may be adjusted. You can check to see if your course meets the requirements.					
<b>Will My Grades Affect My Financial Aid Eligibility?</b> After each semester, academic progress is reviewed to determine whether or not students are eligible to continue to receive their state and federal aid. The Academic Progress Policy for federal aid has changed effective with our review at the end of the spring 2011 semester. By the end of the semester, you must have earned a passing grade in at least 60% of the hours attempted in the prior semester. TAP looks at completed to a grade each semester. Failure to meet academic progress requirements may result in a loss of your state and/or federal aid and state financial aid.					
<b>Federal Student Financial Aid Penalties for Drug Law Violations</b>					

**Step 8:** Once you have accepted the **Terms & Conditions** you can access the “**Accept Award Offer**” tab and:

1. Choose “Accept” or “Decline” for each fund.
2. To **accept a partial amount** select “Accept” and enter the amount in the “Accept Partial Amount” field.
3. Click “**Submit Decision**” after you are finished.

**Step 9:** Follow instructions to complete any additional requirements for Direct Loan that are listed on the “**Accept Award Offer**” page.

**Step 10:** If a NYS TAP award is listed and your award is “estimated”, be sure to link to [HESC website \(www.hesc.ny.gov\)](http://www.hesc.ny.gov) to check the status of your award. You may have to complete an additional application to receive these funds if you have not already done so.

**Need assistance? Contact our office at (607)962-9875 or [eacenter@corning-cc.edu](mailto:eacenter@corning-cc.edu).**