

SUNY CCC ACE Program Due Dates 2026-2027

All documents must be submitted to the ACE office at ace@corning-cc.edu

New ACE Instructor Certification Applications ACE Instructors must be approved for each course.	
Fall 2026	July 1, 2026
Spring 2027	December 1, 2026
Exceptional circumstances only	Absolutely no later than the earlier of the following: 1. Two weeks before ACE class begins 2. Date of the Summer ACE workshop

ACE Student Applications Students must submit an application each academic year.	
Fall 2026	June 1, 2026 No later than Sept. 1, 2026
Spring 2027	New for Spring students by Feb 1, 2027

ACE Master Schedule Submitted by ACE Coordinator See ACE guidelines for required information.	
Fall 2026	July 1, 2026
Fall Changes to Master Schedule	August 21, 2026
Spring 2027	December 1, 2026
Spring Changes to Master Schedule	January 2, 2027

Syllabi for ACE Course Each ACE Instructor must submit a syllabus prior to the start of every class.	
Fall 2026	One week before class begins
Spring 2027	One week before the class begins

Rosters for ACE Classes
ACE Coordinators submit the rosters.

Fall 2026	August 1, 2026
Spring 2027	January 2, 2027

Roster Verification for ACE Classes
ACE Instructors verify rosters utilizing MyBanner.
(Requires MyCorning account claim for login)

Fall 2026	October 15, 2026
Spring 2027	March 1, 2027

Certificates of Residency (COR) - New York students only
Every academic year each student must complete a COR.

Fall 2026	1st week of class
Spring 2027	1st week of class

Final Grades
ACE Instructors submit final grades through MyBanner.

Fall 2026	72 hours after class after class end date in Master Schedule
Spring 2027	72 hours after class after class end date in Master Schedule