

## TABLE OF CONTENTS

|   |       |
|---|-------|
| <a href="#">Agenda</a> : Thursday, June 15, 2022                          | 2-3   |
| <a href="#">Minutes</a> April 28, 2022                                    | 4-24  |
| <b>COMMITTEE REPORTS</b>  |       |
| <a href="#">Committee on Academic and Student Services Minutes</a>        | 25-30 |
| <a href="#">Report by the Provost</a>                                     |       |
| <a href="#">Executive Committee</a>                                       | 31-33 |
| <a href="#">External Affairs Committee Minutes</a>                        |       |
| <a href="#">External Affairs Reports</a>                                  | 34-44 |
| <a href="#">Finance and Facilities Committee Minutes</a>                  | 45-56 |
| <a href="#">Report by Executive Director of Auxiliary Campus Services</a> | 56    |
| <a href="#">Human Resources Committee</a>                                 | 57-61 |
| <a href="#">Consent Agenda Action Items</a>                               | 62-   |
| <a href="#">Regular Agenda Action Items</a>                               | 62-80 |
| <b>RESOLUTIONS</b>  |       |
| <a href="#">Consent Agenda</a>  |       |
| <a href="#">Regular Agenda</a>  |       |

**CORNING COMMUNITY COLLEGE  
REGIONAL BOARD of TRUSTEES MEETING  
AGENDA**

**DATE:** Thursday, June 15, 2022

**TIME:** 5:30 p.m. Meeting

**LOCATIONS:** CCC Triangle Lounge

- 1- CALL TO ORDER
- 2- APPROVAL OF AGENDA
- 3- APPROVAL OF MEETING MINUTES April 28, 2022 [Minutes](#)
- 4- CHAIR'S REPORT
- 5- PRESIDENT OF THE COLLEGE REPORT
- 6- STRATEGIC INITIATIVES REPORT
- 7- STUDENT TRUSTEE REPORT
- 8- CCC DEVELOPMENT FOUNDATION REPORT
- 9- APPROVAL OF CONSENT AGENDA  
[RESOLUTION T#4795-22 Appointments, Promotions and Separations](#)

**REGULAR AGENDA**

**[CASS Committee](#)**

1. [Resolution #T4796-22- Program Review/Renewal for Chemical Dependency \(A.A.S.\)](#)
2. [Resolution #T4797-22- Tenure Recommendation- Emma Draper-Reich](#)
3. [Resolution #T4798-22- Faculty Promotions Recommendation](#)
4. [Resolution #T4799-22- Graduation Listing for Academic Year 2021-2022](#)
5. [Resolution #T4800-22 Head Coach Stacy Johnson 600<sup>th</sup> Career Win for SUNY CCC RED BARON WOMAN's SOFTBALL Recognition](#)

**[EXECUTIVE Committee](#)**

1. [Resolution #T4801-22- Steuben County Industrial Development Agency 50<sup>th</sup> Anniversary](#)
2. [Resolution #T4802-22- Appreciation for Carl Blowers](#)

3. [Resolution #T4803-22- Mission Vision and Values](#)  
[EXTERNAL AFFAIRS Committee](#)

#### [FINANCE AND FACILITIES Committee](#)

1. [Resolution #T4804-22 Operating Report for April 22](#)
2. [Resolution #T4805 Authorized Signers](#)

#### [HUMAN RESOURCES Committee](#)

1. [Resolution #T4806-22 Byron Shaw, Retirement](#)
2. [Resolution #T4807-22 Performance Growth Awards](#)
3. [Resolution #T4808-22 Emeritus Status - 2022](#)
4. [Resolution #T4809-22 Tanya Jones, Recognizing a Valuable Employee \(RAVE\) Award](#)

#### [NOMINATIONS COMMITTEE](#)

[RESOLUTION #T4810-22 Nominations of Slate Officers](#)

- 10- OLD BUSINESS
- 11- NEW BUSINESS
- 12- EXECUTIVE SESSION
- 13- ADJOURNEMEN

**CORNING COMMUNITY COLLEGE  
REGIONAL BOARD of TRUSTEES**

**April 28, 2022**

HEC and Via Zoom

**MEETING MINUTES**

In attendance: N. Wightman, R. Allison, H. Reynolds, A. Winston, P. Chu, N. Parks, M. Wayne, K. Early, C. Blowers, J. McKinney-Cherry and Shania Austin

Excused: Carl Blowers

Senior Staff: President Mullaney, Executive Director Clay, Executive Director Eschbach, Executive Director May, Executive Director Park, Provost Canfield, Executive Director Chandler, Executive Director Burdick, Executive Director John Marchese

Support Staff: N. Ka-Tandia, Marc Brown

Guest: Joe Rumsey- Superintendent Bath School District, Joe Rowe- Director of Administration at Cornell University, Donna Moore Powers, Kathy Creath and Patricia Finnerty

1. **CALL TO ORDER.** Chair Wightman called the meeting to order at 5:32 pm beginning with a tour of the Health Center. Meeting reconvened at 6:07 pm.

Trustee Wightman requested a motion to go out the order on the agenda. (J. McKinney-Cherry, H. Reynold, Unanimous). Chair Wightman introduced Joe Rumsey, Superintendent of the Bath School District, and Joe Rowe, who are two recommendations for gubernatorial appointees representing Steuben and Chemung. She also introduced Pat Finnerty who served 21 years on the RBOT.

2. **APPROVAL OF AGENDA:** (N. Parks, A. Winston Unanimous).

3- **APPROVAL OF THE MINUTES:** March 10, 2022 (H. Reynolds, M. Wayne Unanimous).

4. **CHAIR'S REPORT.**

- Discussed the successful April events on campus including the Sonia Nazario event, the Society of the Red Baron, and the Digital Dome opening with Eileen Collins's presence. Trustee Wightman thanked all trustees for attending these events

- Announced RBOT Retreat on July 9<sup>th</sup> at the Health Education Center
- Met with MSCHE liaison

#### 5. PRESIDENT OF THE COLLEGE'S REPORT.

- Highlighted a dashboard of total FTE and a Headcount of the enrollment trend which is going in the positive direction
- Discussed Aspen Institute Aspen Leadership Series:
  - Session with Senior Staff
  - Aspen Board Workshop Series: Heather Reynolds, Mike Wayne, Dr. Mullaney
- Aspen-AASCU Transfer Initiative with SUNY Geneseo: in attendance: Christian Kull, Loretta Hendrickson, Maarit Clay, Dr. Canfield, Dr. Mullaney
- CCC awarded SUNY EOP

President Mullaney concluded his report by showing a slide show of pictures of events on campus in April.

#### **Guided Pathways**

- SUNY Guided Pathways Institute 5
- Upcoming presentations:
  - Math Pathways and Statistics co-requisite (Julie Croteau, Professor of Math)
  - SUNY GP Cohort 3, Workshop 4 (Maarit Clay)

#### **Strategic Planning and Institutional Assessment**

- Annual Spring Department Managers Workshop, 3/24
- Community College Survey of Student Engagement

#### **Middle States Commission on Higher Education (MSCHE)**

- Self-Study Design Report draft
- MSCHE Liaison virtual visit, 4/28
- Assessment in Small Institutions, 4/21

#### 6. STUDENT TRUSTEE REPORT:

##### **SAGA Updates:**

- Spelling Bee hosted by SAEB on 3/22/22
- Prom Clothes swap hosted by SAEB 4/4/22
- Prom hosted by SAEB 4/15/22

##### **Student Feedback:**

- Students are excited about no longer having to wear masks
- Visitor Policy in Perry Hall- Many are wondering when we will be able to have vaccinated visitors in Perry Hall

#### 7. CCC DEVELOPMENT FOUNDATION, INC., REPORT.

No report

#### 8. APPROVAL OF THE CONSENT AGENDA

**BE IT RESOLVED**, that the Regional Board of Trustees of Corning Community College hereby ratifies unanimously the following employment actions to be taken: RESOLUTION #4786-22 Appointments, Promotions and Separations (A. Winston, N. Parks, Unanimous)

| First Name | Last Name | Title                   | Department             | Effective | Action      | Annual Salary | Background   |
|------------|-----------|-------------------------|------------------------|-----------|-------------|---------------|--|
| Shannon    | Keach     | Financial Aid Counselor | Financial Aid          | 3/21/22   | New Hire    | \$ 51,678     | This is a 12 mo-standard, full time appointment, Professional Grade D. This hire was made as a result of an open search.                         |
| Francis    | King      | Programmer/Analyst      | Information Technology | 5/2/22    | New Hire    | \$ 51,678     | This is a 12-mo standard, full time appointment, Professional Grade D. This hire was made as a result of an open search.                         |
| Alton      | Handley   | Electrician             | Physical Plant         | 5/2/22    | New Hire    | \$ 47,618     | This is a 12-mo standard, full time, Civil Service, grade 306 position. This hire was made as a result of an open search.                        |
| Ericka     | Lehman    | Program Coordinator     | WEAP                   | 5/9/22    | New Hire    | \$ 51,678     | This is a 12-mo standard, full time, professional grade D position. This hire was made as a result of an open search.                            |
| Kieth      | Ward      | Assistant Director      | Learning Resources     | 4/15/22   | Stipend Pay | \$ 6,240      | Due to the vacancy of the Director role, a stipend is being provided for additional duties assigned while the vacancy and search is in progress. |

| First Name | Last Name | Title | Department | Effective | Action | Salary | Background |
|------------|-----------|-------|------------|-----------|--------|--------|------------|
|------------|-----------|-------|------------|-----------|--------|--------|------------|

|         |           |                                     |                        |         |                  |           |   |
|---------|-----------|-------------------------------------|------------------------|---------|------------------|-----------|---|
| John    | Marchese  | Exec Director of CCC Dev Foundation | Development Foundation | 3/14/22 | Promotion        | \$ 92,000 | This promotion to a 12-mo, full time appointment, Professional Grade H, and salary adjustment was made as a result of an open search process.   |
| Matthew | Gardner   | Programmer/Analyst                  | Information Technology | 3/14/22 | Reclassification | \$ 51,678 | This promotion to a 12-mo, full time appointment, Professional Grade D, and salary adjustment was made due to an update to the job description. |
| Jeffrey | Macharyas | Dir Marketing & Public Relations    | Marketing              | 4/1/22  | Resignation      | \$ 76,801 | Jeff Macharyas served the College for 1.5 years and is now working with another SUNY college.   |
| Justin  | Parker    | Technical Assistant                 | Information Technology | 4/1/22  | Resignation      | \$ 44,937 | Justin Parker served the College for 2 years and is now working with his family business.   |
| Rejoice | Scherry   | Library Director                    | Learning Resources     | 4/14/22 | Resignation      | \$ 69,399 | Rejoice Scherry served the college for 8.5 months. She has found employment outside the region.   |



**BE IT RESOLVED**, that the Regional Board of Trustees of Corning Community College hereby ratifies unanimously the following employment actions to be taken: RESOLUTION #4787-22 Appointments, Promotions and Separations (A. Winston, H. Reynolds, Unanimous)

| <b>Title</b>                 | <b>Incumbent</b>   | <b>Action</b>                    | <b>Effective</b> | <b>Background Notes (not included in the formal resolution)</b>   |
|------------------------------|--------------------|----------------------------------|------------------|---|
| Programmer/<br>Analyst       | Matthew<br>Gardner | New title and job<br>description | 3/14/22          | After a holistic review of the Information Technology Team, the job description of what was previously “Technical Assistant” was revised with a reclassification review and changed to Programmer/Analyst, professional grade D, exempt position.   |
| Accessibility<br>Coordinator | Vacant             | New position                     | 4/11/22          | After a review of current services for accessibility service, it was determined that a full time Coordinator role is needed to provide student services as well as coordinate with faculty and staff. The role has been classified as a professional grade D, exempt, 12-mo standard appointment. |

*\*Job descriptions are available in the HR folder as a supplement for the HR Committee agenda*

9. REGULAR AGENDA

**COMMITTEE ON ACADEMIC AND STUDENT SERVICES (CASS)**

Trustee McKinney-Cherry highlighted few point on the CASS report and indicated there are three Action Items:

Resolution #4788-22: BE IT RESOLVED, that the Board of Trustees of Corning Community College renews the Environmental Science (A.S.) as a continuing program of Corning Community College, following its successful program review process. (J. McKinney-Cherry, K. Early, Unanimous)

Resolution #4489-22: BE IT RESOLVED, that the Board of Trustees of Corning Community College renews the Criminal Justice (A.S.) and Police Basic Training Certificate as a continuing program of Corning Community College, following its successful program review process. (J. McKinney-Cherry, K. Early, Unanimous)

Resolution #4490-22: BE IT RESOLVED, that the Board of Trustees of Corning Community College hereby approves the 2022 Regional Board of Trustees Excellence in Teaching Award presented to: Professor Donna Moore-Powers, Bio-Chem Department, STEM. (J. McKinney-Cherry, M. Wayne, Unanimous)

#### Provost Report

#### **Academic Affairs:**

- The Humanities and Social Science Division would like to explore the possibility of a dual enrollment program with Alfred University for Psychology. Corning CC will have internal conversations to discuss the feasibility of this idea, particularly the resources and logistics required.
- Twenty-one faculty from across all the divisions have volunteered to pilot Brightspace, the new Learning Management System, during the summer sessions for approximately 31 course sections. Dr. MacDonald has been co-leading the SUNY Training Resource Workgroup along with Jamie Heron from SUNY CPD to create and control training elements for Brightspace.
- CTIE found free software, Visolve, for those who are colorblind to readjust screen colors to their type of color deficiency. We will also have new software called Boostlingo that allows us to electronically connect with a sign-language interpreter or other language interpreters based on student and employee needs.
- Emma Draper-Reich, Sky Moss, and Kamesh Narasimhan have been selected as 2022 Community College Internationalization Fellows by the Cornell University-Syracuse University South Asia Consortium. The goal of the fellowship program is to encourage community college faculty to collaborate with Cornell and Syracuse to create and implement curricular projects which integrate international, intercultural or global dimensions, and world languages, into community college curriculum.
- The Learning Commons continues to work with various members of the Student Affairs staff to provide services to students in addition to tutoring, including group study sessions (Perry Hall), group review sessions, and workshops to help students with resumes and cover letters in preparation for the April 20<sup>th</sup> Regional Job Fair. Data indicates that the number of tutoring sessions continues to be up for Spring 2022 in comparison to Spring 2021.
- The Library purchased ~200 books for Art, Technology, Nursing, and Public Health using grant funds for collection development

received from the NYSED.

- A review of programs and courses is underway to ensure that Corning CC general education courses and programs meet the new SUNY General Education requirements for AA and AS degrees by Fall 2023 and for AAS degrees by Fall 2024.
- In hopes of increasing student access, courses have been scheduled at the Elmira Center at times to accommodate adult learners. Courses for the Tax Preparer microcredential courses have been scheduled to provide for completion of the microcredential in one semester.

### **Student Services**

- Continuing student registration for the fall is at 100 FTEs as of 4/7/22 with a goal of 229 FTEs before the end of the spring semester.
- A number of activities are underway to support recruitment efforts: Communication and messaging to current students regarding registration and scheduling advising appointments with a faculty advisor, evening and weekend appointments are available for both new and continuing students, academic advising training , registration events the evenings of April 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup> , creation of Student Educational Plans for Perry Hall students intending to return for Fall 22, remote Red Baron event for Thomas A. Edison High School, ongoing outreach to undecided applicants to work with Pathway Advisor identifying academic/career path
- Visiting Students:
  - Spring 2022: 51 applied; 37 registered 72.5% of applicants registered
  - Winter 2022: 35 applied; 30 registered 85.7% of applicants registered
- Cross Registration:
  - Spring 2022: 17 home students registered - HUSR, ACCT, BIOL, & MATH
  - Spring 2022: 3 host students Registered - HUMA, SOCI, & WELL
  - Summer 2022: 6 home students registered - BIOL
- Assistant Dean and Women’s Softball Coach, Stacy Johnson recently reached a milestone: 600 wins. She subsequently has added to that total.
- Student Life:
  - Food Pantry: Averaging 10 patrons a week. A preorder form that has been used for those wishing to have an order ready to be picked up.
  - Added the popcorn machine which has been a hit amongst the students. Added background music and utilize the screens in the Kelly Lounge to provide a more comfortable environment
  - Thirty-five students participated in a Student Life sponsored bus trip to a Syracuse Basketball game on March 5th. A stop at the Destiny USA Mall concluded the adventure. Students enjoyed the trip.

## **EXECUTIVE COMMITTEE**

### **Chair Update**

- Discussed the successful April events on campus including the Sonia Nazario event, the Society of Red Baron, and the Digital Dome opening with Eileen Collins's presence. Trustee Wightman thanked all trustees for attending these events
- Announced RBOT Retreat on July 9<sup>th</sup> at the Health Center Met with MSCHE liaison

### **President Update**

- Few COVID cases
- SUNY Updated search for chancellor has begun. Wendell Weeks is among the search committee. Chris Duffy from SUNY Adirondack is representing all community Colleges
- Going to NYC with Executive Director Clay to the AACC Annual conference
- The college received the second chance, Pell Grant, to expand the Prison Education Program
- RFP for Perry Hall: Debrief the interviews

### **ACTION ITEM:**

#### Resolution #4791-22-The Patricia L. Finnerty Award for Exceptional Board Service Awarded to Donald B. Creath

Be it resolved that the award is being presented posthumously to Donald Creath for twenty-two years of exemplary service to the Regional Board of Trustees. (A. Winston, N. Parks, Unanimous)

#### Resolution of Appreciation #4792-22 Holly Segur

BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby extends its gratitude to Holly for her unwavering dedication to the College and Foundation. (J. McKinney-Cherry, A. Winston, Unanimous)

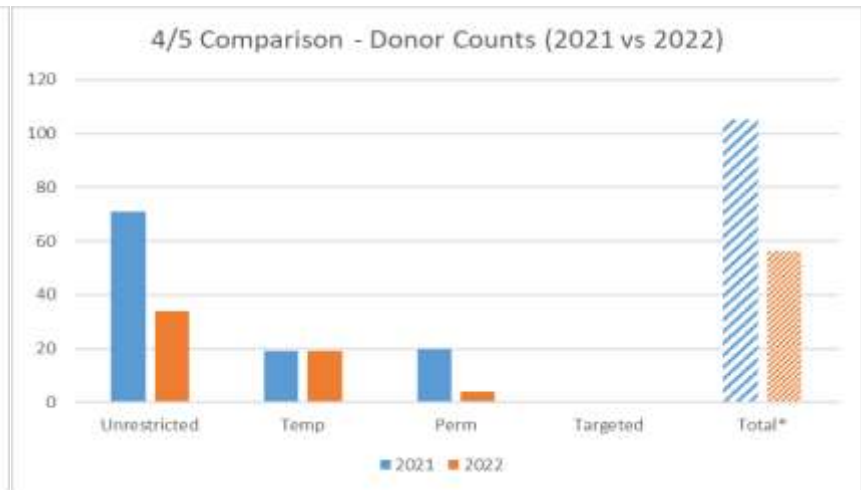
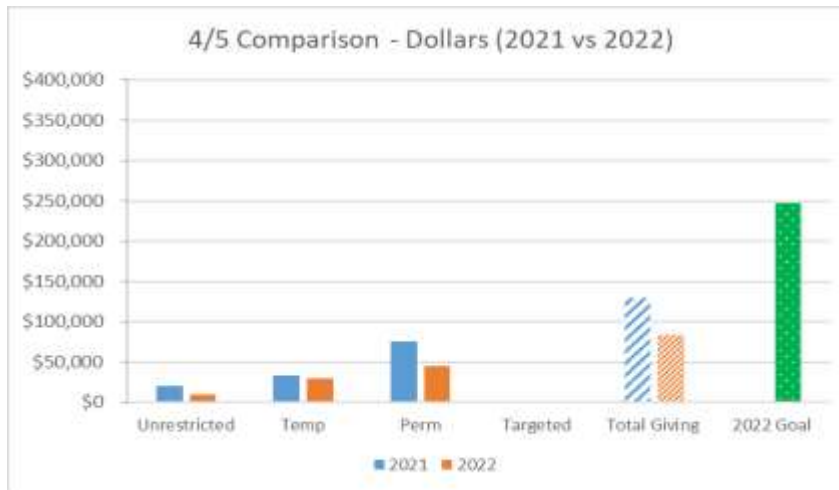
#### Resolution #4794 Empire Development Grant:

BE IT RESOLVED that the Regional Board of Trustees of Corning Community College hereby approves the acceptance of the \$1,000,000 in funds from The New York State Urban Development Corporation d/b/a Empire State Development (“ESD”) monies to implement the SUNY CCC STEAM Innovation Project and authorizes the College President to execute a Grant Disbursement Agreement to accept funds. (A. Winston, P. Chu, Unanimous)

## **EXTERNAL AFFAIRS**

### **Foundation Report by Executive Director:**

- With the Executive Director search complete, the search for the other key fundraising role in the Foundation is in progress.
- 1<sup>st</sup> quarter Annual Fund mailing spotlighting the Mechatronics program is in the mail as of April 7.
- The CCC Development Foundation Board of Directors met on March 9:
  - The 2022 Resource Development Plan was approved and is being submitted for review by the Regional Board of Trustees (see attached)
  - Appreciation for Holly Segur who has come off the board effective 3/31/22
  - Aaron Alsheimer is President through the rest of 2022
  - Art Boehm is Treasurer
  - Fred Arcuri is a Member-At-Large on the Executive Committee
- Elmira Police Chief Anthony Alvernaz '95 (AAS, Criminal Justice) interviewed and being profiled for Alumni Spotlight.
- The Walter R. Smith Visiting Scholar Series event featuring Sonia Nazario on April 7, including VIP Reception well attended by Trustees, College Leadership, and community leaders.
- Development staff members are working with the President's Office to plan a Digital Dome Theater ribbon-cutting event on April 26, in addition to a public book signing event with Col. Eileen Collins '76 later that day.
- Planning Commencement gift from Alumni Program along with invitation to engage new alumni.
- A donor who appreciates the contributions of our faculty established the Herbst Fund for STEAM Initiatives.
- Annual Giving results through 4/5/22:



|              | 2021         | 2022         |
|--------------|--------------|--------------|
| Unrestricted | \$20,519.63  | \$9,273.36   |
| Temp         | \$33,199.95  | \$29,739.31  |
| Perm         | \$75,375.00  | \$44,685.41  |
| Targeted     | \$0.00       | \$0.00       |
| Total Giving | \$129,094.58 | \$83,698.08  |
| 2022 Goal    |              | \$247,010.00 |

|                                       | 2021 | 2022 |
|---------------------------------------|------|------|
| Unrestricted                          | 71   | 34   |
| Temp                                  | 19   | 19   |
| Perm                                  | 20   | 4    |
| Targeted                              | 0    | 0    |
| Total*                                | 105  | 56   |
| * Unduplicated count of annual donors |      |      |

## Marketing/Communications

Spring [Open House](#): Unique Pageviews 466 (Feb. 1- Apr. 8), 140 Registered (as of Apr. 8)

Digital: Apr. 1-22; Search: Apr. 1-23; Social: Mar. 22-Apr. 23; Print: postcards- 16-19, NY/PA (4798); posters for hs (61); Radio:Apr.

Program-specific Brochures: e.g. [Mechatronics A.A.S.](#)

Electronic Catalog Tool: [SUNY CCC College Catalog 2022-2023](#)

### Performance

#### 1. Website: Mar. -Apr. 2021/2022 Comparison

| Default Channel Grouping | New Users<br>2021 (Mar. 1- Apr. 8) | Users<br>2022 (Mar. 1- Apr. 8) | Change |
|--------------------------|------------------------------------|--------------------------------|--------|
| Organic Search           | 9043                               | 11,193                         | +19%   |
| Direct                   | 2894                               | 4341                           | +33%   |
| Paid Search              | 495                                | 2409                           | +79%   |
| Referral (SUNY and paid) | 782                                | 1504                           | +48%   |
| Social                   | 360                                | 626                            | +42%   |

#### 2. Gannett/Chatbot: (Mar. 1- Apr. 8)

Chat Sessions: 239; Calls: 181

### Other Campaigns

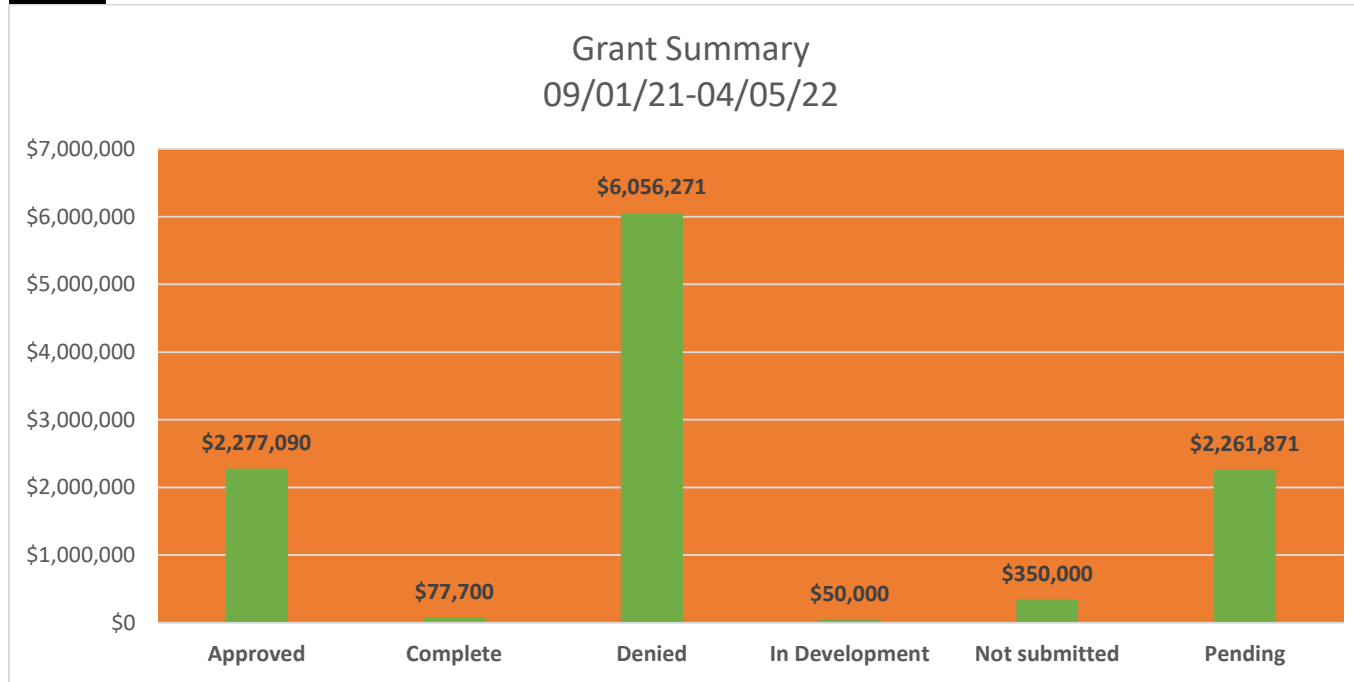
Visiting Scholar: Registered for Community Presentation (in person): 107

Registered for Community Presentation (Zoom): 85

### Media Statements

Corning Community College Society of the Red Baron Awards 3/21

## Grants



### Submitted

- Second Chance Pell Experiment, second round questionnaire, 3/8/22
- SUNY Racial Equality for Adult Credentials in Higher Ed. (REACH), 3/30/22

### Response

- Nursing Emergency Training Funds, SUNY, 1/18/22
- EOP, SUNY, 2/22/22
- WDI CFA SUNY Training Grant-Manufacturing Supervision Training, \$11,000
- WDI CFA SUNY Non-Profit Management, \$8,508

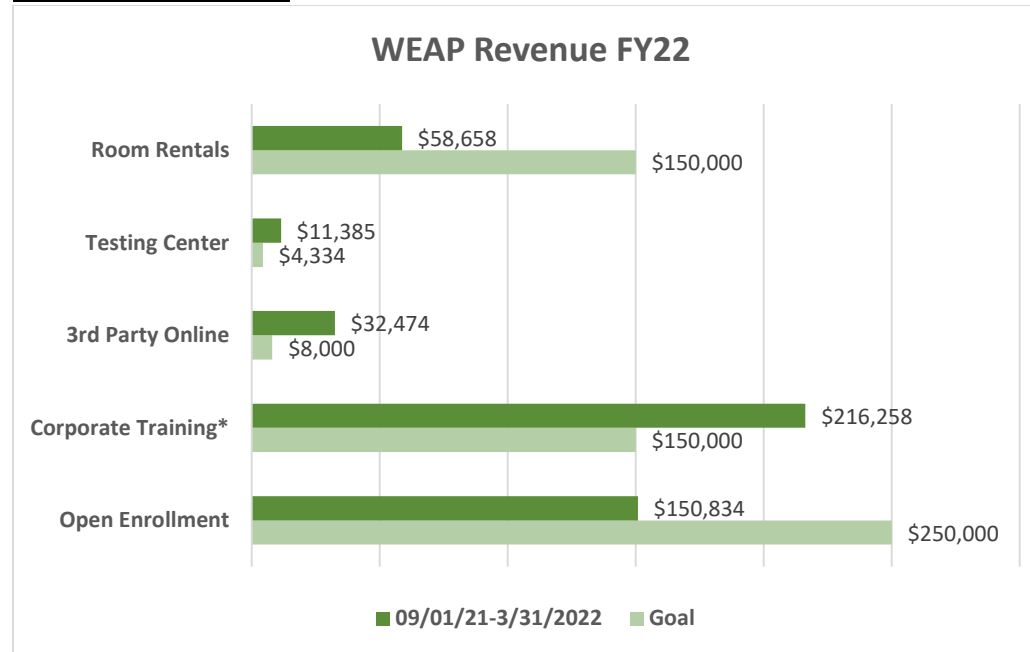
### Under Consideration/ In Development

- EDA Build Back Better Clean Energy—Battery Storage (Binghamton U is grant lead)
- DOL Strengthening Community Colleges, (Onondaga CC leading) consortium proposal-career pathways in the Health Care and Social Services



## Workforce Education & Academic Pathways

### Workforce Education



- Received SUNY Grants to deliver Manufacturing Supervision (\$11,000/45 people/13 companies) and Non-Profit Management (\$8,508/25 people/7 organizations)
- Jeanne Eschbach facilitated Chemung Chamber of Commerce’s Annual Economic Forum, 3/16/2022
- Team, led by Amber Cloke, did a Facebook Live series on Debt Education, focused on adults returning to school
- WEAP Team led All Campus Check-in on 4/5/2022
- Completing interviews for Program Coordinator positions: college-funded & FLPPS grant-funded

### Academic Pathways

- ACE Program; working with Academic Affairs on re-accreditation process; creating Summer HS CEO courses.
- Completed Second Chance PELL application; planning with Cornell Prison Education Program for next steps

### Testing Center

- Completed ATI TEAS testing for all incoming and graduating Nursing students.
- Katie Crowe completed certifications as test proctor to act as back-up for staff

### Legislative Relations

1. Federal: Higher Ed update
2. State: Budget Update

<https://www.governor.ny.gov/news/governor-hochul-announces-unprecedented-support-education-fy-2023-budget-including-315-billion>

President Mullaney added that the Governor has approved a \$60 million for improving enrollment and retaining students for Community Colleges

## FINANCE AND FACILITIES

Trustee Reynolds provided a review of the Finance and Facility report and stated the committee held a meeting on February 28<sup>th</sup>, 2022 and mentioned there is one action item on the agenda.

### **ACTION ITEMS:**

#### RESOLUTION #4793-22- Operating Report

BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby approves the Operating Reports for the periods ending February 28, 2022. (H. Reynolds, M. Wayne, Unanimous).

SUNY Corning Community College  
Operating Dashboard  
as of 2/28/2022



Cash & Student Receivables

|                   | Cash          | # Days of Operations | Total Student AR as of 02/28/22 | 2021-2022 Receivable |
|-------------------|---------------|----------------------|---------------------------------|----------------------|
| February 28, 2022 | \$ 10,890,576 | 148                  | \$ 2,530,593                    | \$ 1,294,060         |
| February 28, 2021 | \$ 6,918,381  | 94                   | \$ 4,481,697                    |                      |

Revenues & Expenditures @ February 28, 2022

|                  | FY 22 Adopted Budget | Spring 22 Semester Budget | Spring 22 Semester Actual @ 2/28/22 | Spring 22 Semester Projected | Semester Variance to Budget |
|------------------|----------------------|---------------------------|-------------------------------------|------------------------------|-----------------------------|
| Revenues         | \$ 26,927,833        | \$ 11,221,657             | \$ 8,199,653                        | \$ 11,363,799                | \$ 142,142                  |
| Expenses         | \$ 26,927,833        | \$ 10,507,119             | \$ 4,496,308                        | \$ 9,360,279                 | \$ 1,146,840                |
| Surplus(Deficit) | \$ -                 |                           |                                     |                              | \$ 1,288,982                |

Highlights of Revenues & Expenditures

|                | FY 22 Adopted Budget | Spring 22 Semester Budget | Actual @ 2/28/2022 | Spring 22 Semester Projected | Variance to Budget |
|----------------|----------------------|---------------------------|--------------------|------------------------------|--------------------|
| Tuition & Fees | \$ 12,728,616        | \$ 5,091,447              | \$ 4,424,891       | \$ 4,551,847                 | \$ (539,600)       |
| Chargebacks    | \$ 6,378,668         | \$ 2,980,995              | \$ 3,291,651       | \$ 3,291,651                 | \$ 310,656         |
| Personnel      | \$ 14,096,199        | \$ 5,220,180              | \$ 1,920,593       | \$ 4,601,079                 | \$ 619,101         |
| Equipment      | \$ 371,409           | \$ 185,705                | \$ 4,553           | \$ 25,874                    | \$ 159,831         |
| Contractuals   | \$ 6,628,510         | \$ 2,858,267              | \$ 1,744,990       | \$ 2,810,683                 | \$ 47,584          |

Use of HEERF CRSSA(Round II) & ARP(Round III) Funding as of 2/28/2022

| LOST REVENUE                          |              |
|---------------------------------------|--------------|
| Tuition & Fees                        | \$ 866,270   |
| Chargebacks                           | \$ 867,387   |
|                                       | \$ 1,733,657 |
| COVID related expenses (Contractuals) |              |
| PPE, Cleaning, Testing supplies       | \$ 13,038    |
| Software/Technology                   |              |
| Equipment                             |              |
|                                       | \$ 13,038    |
| Total use of HEERF Funds              | \$ 1,746,695 |

Enrollment

|                                       | 2021-2022 | 2020-2021 | 2019-2020 | 3 YR % change |
|---------------------------------------|-----------|-----------|-----------|---------------|
|                                       | Fall      | Fall      | Fall      |               |
| Total Headcount                       | 3813      | 4087      | 4244      | -10.2%        |
| Total FTE                             | 1103.1    | 1166.3    | 1275.8    | -13.5%        |
| Full-Time FTE                         | 441       | 551.7     | 655.5     | -32.7%        |
| Part-Time FTE                         | 158.8     | 165.9     | 180.7     | -12.1%        |
| Credit Enrollment FTE (Excluding ACE) | 599.8     | 717.6     | 836.2     | -28.3%        |
| HS Enrollment FTE (ACE)               | 503.3     | 448.7     | 439.6     | 14.5%         |
| % Chemung County                      | 43.6%     | 41.0%     | 41.8%     | 4.3%          |
| % Steuben County                      | 33.9%     | 35.3%     | 34.9%     | -2.9%         |
| % Schuyler County                     | 6.4%      | 6.9%      | 6.1%      | 4.9%          |
| % All Other Non-sponsor               | 16.1%     | 16.8%     | 17.2%     | -6.4%         |

Perry Hall Occupancy

|                        | 2021-2022 | 2020-2021 | 2019-2020 | 2018-2019 |
|------------------------|-----------|-----------|-----------|-----------|
| Fall (Sept - Dec)      | 133       | 108       | 176       | 222       |
| Spring (Jan - May)     | 101       | 71        | 158       | 189       |
| Athletes (Sept - May)  | 38        | 2         | 93        | 112       |
| Summer (June - August) |           | 4         | 3         | 9         |

**Corning Community College  
Report to Finance & Facilities Committee  
Unrestricted Operating Summary  
For Period ending 02/28/2022**



|                                     | 2021-2022<br>Budget  | 2021-2022<br>Actual@2/28/22 | Spring 2021-22<br>Budget | Spring 2021-22<br>Forecast | Spring 2021-22<br>Budget vs Forecast |
|-------------------------------------|----------------------|-----------------------------|--------------------------|----------------------------|--------------------------------------|
| <b>REVENUES</b>                     |                      |                             |                          |                            |                                      |
| Resident Tuition                    | \$ 10,359,475        | \$ 8,450,820                | \$ 4,143,790             | \$ 3,697,209               | \$ (446,581)                         |
| Non Resident Tuition                | \$ 840,207           | \$ 799,967                  | \$ 336,083               | \$ 276,777                 | \$ (59,306)                          |
| Student Fees                        | \$ 1,528,934         | \$ 1,138,137                | \$ 611,574               | \$ 577,861                 | \$ (33,713)                          |
| State Aid                           | \$ 7,043,820         | \$ 3,521,910                | \$ 2,934,923             | \$ 2,934,923               | \$ (0)                               |
| Grant Aid & Contracts               | \$ 203,500           | \$ 1,746,695                | \$ -                     | \$ 517,326                 | \$ 517,326                           |
| Federal appropriations              | \$ 8,000             | \$ 4,915                    | \$ 3,200                 | \$ 480                     | \$ (2,720)                           |
| County Operating Chargebacks        | \$ 6,378,668         | \$ 5,163,748                | \$ 2,980,995             | \$ 3,291,651               | \$ 310,656                           |
| Other sources                       | \$ 565,229           | \$ 193,483                  | \$ 211,092               | \$ 67,573                  | \$ (143,519)                         |
| Applied Fund Balance                |                      |                             |                          |                            |                                      |
| <b>Total Revenues</b>               | <b>\$ 26,927,833</b> | <b>\$ 21,019,675</b>        | <b>\$ 11,221,657</b>     | <b>\$ 11,363,799</b>       | <b>\$ 142,142</b>                    |
| <b>EXPENSES</b>                     |                      |                             |                          |                            |                                      |
| Salaries                            | \$ 14,096,199        | \$ 6,056,107                | \$ 5,220,180             | \$ 4,601,079               | \$ 619,101                           |
| Employee Benefits                   | \$ 5,831,715         | \$ 2,440,940                | \$ 2,242,967             | \$ 1,922,643               | \$ 320,324                           |
| Equipment                           | \$ 371,409           | \$ 35,810                   | \$ 185,705               | \$ 25,874                  | \$ 159,831                           |
| <b>Contractual Expenditures</b>     |                      |                             |                          |                            |                                      |
| Purchased Services                  | \$ 26,500            | \$ 3,299                    | \$ 8,833                 | \$ 1,365                   | \$ 7,468                             |
| Materials & Supplies                | \$ 321,930           | \$ 72,962                   | \$ 106,716               | \$ 70,394                  | \$ 36,322                            |
| Dues & Subscriptions                | \$ 170,290           | \$ 91,419                   | \$ 62,720                | \$ 37,333                  | \$ 25,387                            |
| Consultants and Contractors         | \$ 232,000           | \$ 129,858                  | \$ 100,000               | \$ 88,493                  | \$ 11,507                            |
| Accreditation                       | \$ 25,000            | \$ 18,589                   | \$ 273                   | \$ -                       | \$ 273                               |
| Marketing                           | \$ 286,500           | \$ 123,869                  | \$ 143,250               | \$ 143,250                 | \$ -                                 |
| Conference & Travel                 | \$ 151,175           | \$ 27,600                   | \$ 73,751                | \$ 12,958                  | \$ 60,793                            |
| Utilities                           | \$ 315,000           | \$ 215,719                  | \$ 131,250               | \$ 144,160                 | \$ (12,910)                          |
| Maintenance & Repairs               | \$ 270,300           | \$ 68,755                   | \$ 90,100                | \$ 78,822                  | \$ 11,278                            |
| Software & Contracts                | \$ 925,227           | \$ 351,982                  | \$ 437,249               | \$ 486,576                 | \$ (49,327)                          |
| Voice & Data Communication          | \$ 104,369           | \$ 36,892                   | \$ 34,440                | \$ 27,743                  | \$ 6,697                             |
| Special Projects, Programs & Events | \$ 126,887           | \$ 1,811                    | \$ 61,072                | \$ 25,539                  | \$ 35,533                            |
| Maintenance Contracts               | \$ 363,594           | \$ 118,012                  | \$ 300,000               | \$ 300,000                 | \$ -                                 |
| Rentals (HEC)                       | \$ 337,000           | \$ 61,206                   | \$ 140,416               | \$ 121,324                 | \$ 19,092                            |
| General Institutional               | \$ 817,790           | \$ 648,314                  | \$ 395,541               | \$ 461,407                 | \$ (65,866)                          |
| Other Expenditures                  | \$ 268,975           | \$ 113,550                  | \$ 89,306                | \$ 96,431                  | \$ (7,125)                           |
| Scholarships                        | \$ 1,810,973         | \$ 1,895,138                | \$ 645,850               | \$ 714,887                 | \$ (69,037)                          |
| Transfer Out                        | \$ 75,000            | \$ -                        | \$ 37,500                | \$ -                       | \$ 37,500                            |
| <b>Total Contractual Expenses</b>   | <b>\$ 6,628,510</b>  | <b>\$ 3,978,975</b>         | <b>\$ 2,858,267</b>      | <b>\$ 2,810,683</b>        | <b>\$ 47,584</b>                     |
| <b>Total Expenses</b>               | <b>\$ 26,927,833</b> | <b>\$ 12,511,832</b>        | <b>\$ 10,507,119</b>     | <b>\$ 9,360,279</b>        | <b>\$ 1,146,840</b>                  |
| <b>Surplus/(Deficit)</b>            | <b>\$ (0)</b>        | <b>\$ 8,507,843</b>         | <b>\$ 714,538</b>        | <b>\$ 2,003,520</b>        | <b>\$ 1,288,982</b>                  |

% of total 2021-22 revenue realized 78.1%  
% of total 2021-22 budget expended 46.5%

% of total 2020-21 revenue realized 69.4%  
% of total 2020-21 budget expended 40.7%

**Fiscal Year 22-22 Capital Projects**

|  | CCC Plant Fund | SUNY Capital Match | Grants/ Donations/Loans | Total Project Budget | Spent to Date 02.28.22 | Encumbered | Remaining Budget |
|--|----------------|--------------------|-------------------------|----------------------|------------------------|------------|------------------|
| <b>FY 20 Required Projects/Payments</b>          |                |                    |                         |                      |                        |            |                  |
| USDA Bond Principal                              | \$ 265,000.00  | \$ -               | \$ -                    | \$ 265,000.00        | \$ 265,000.00          |            | \$ -             |
| USDA Bond Interest                               | \$ 242,000.00  | \$ -               | \$ -                    | \$ 242,000.00        | \$ 121,000.00          |            | \$ 121,000.00    |
| Energy Performance                               |                |                    | \$ 1,446,380.00         | \$ 1,446,380.00      | \$ 1,017,799.00        |            | \$ 428,581.00    |
| <b>Renovations &amp; Revitalization III</b>      |                |                    |                         |                      |                        |            |                  |
| Arts Hall Air Conditioning & Air Cooled Chiller  | \$ 362,585.00  | \$ 362,585.00      | \$ -                    | \$ 725,170.00        | \$ -                   |            | \$ 725,170.00    |
| Electronics Lab Renovations and Equipment        | \$ -           | \$ -               | \$ 1,000,000.00         | \$ 1,000,000.00      | \$ -                   |            | \$ 1,000,000.00  |
| Lab Renovations for Makers Space                 | \$ -           | \$ 150,000.00      | \$ 150,000.00           | \$ 300,000.00        | \$ -                   |            | \$ 300,000.00    |
| <b>Digital Dome Theater Seating and Software</b> |                |                    |                         |                      |                        |            |                  |
| Digital Dome Theater                             | \$ 100,000.00  | \$ 245,000.00      | \$ 145,000.00           | \$ 490,000.00        | \$ 9,126.76            |            | \$ 480,873.24    |
| <b>Facilities Master Plan</b>                    |                |                    |                         |                      |                        |            |                  |
| SWBR Consulting                                  | \$ 77,000.00   | \$ 77,000.00       | \$ -                    | \$ 154,000.00        | \$ -                   |            | \$ 154,000.00    |
| <b>Classroom Technology*</b>                     |                |                    |                         |                      |                        |            |                  |
| Classroom Technology*                            | \$ 75,000.00   | \$ 250,000.00      | \$ 175,000.00           | \$ 500,000.00        | \$ 387,789.40          |            | \$ 112,210.60    |
| <b>Computer Replacement*</b>                     |                |                    |                         |                      |                        |            |                  |
| Computer Replacement*                            | \$ 150,000.00  | \$ 150,000.00      | \$ -                    | \$ 300,000.00        | \$ 15,302.00           |            | \$ 284,698.00    |

\* Current Computer Replacement and Classroom Technology Upgrades are being funded through the Federal Stimulus Funds

## **Campus Auxiliary Services Update**

### **Public Safety**

- Positive COVID cases continue to decrease. 2,500 pool test samples have been collected since the campus mask requirement was lifted with only 4 positive individuals identified through pool testing. Testing requirements are under review.

### **Health Services**

- The Health Office is hosting a Health Fair on April 27th with a number of vendors already scheduled to participate.

### **Information Technology**

- IT Updates: Presentation by CIO, Denise Burbey.
- The Programmer has been hired and will begin on May 2nd.

### **Physical Plant**

- Work at the Digital Dome is nearing completion with staff completing most of the renovations including; carpet and flooring installation, painting, concrete work, lighting, cleaning and preparing the auditorium for seats to be installed.

### **Auxiliary Services**

- Verification of Booster status has begun and vaccination records are being updated in Banner to enable us to monitor compliance with SUNY mandates.

## HUMAN RESOURCES COMMITTEE

Trustee Parks provided a review of the Human Resources Committee report, noting there is one action item.

### DISCUSSION ITEMS

- Update on Diversity, Equity and Inclusion
- Update on Human Resources
- Summary of [vacant positions](#)

### Diversity, Equity and Inclusion Updates

- **Approved for SUNY Educational Opportunity Program:** SUNY EOP provides access, academic support and financial aid to students who show promise for succeeding in college but who may not have otherwise been offered admission. Available primarily to full-time, matriculated students, the program supports students throughout their college careers within the University.
- **NEW - SUNY General Education Requirements for Equity, Inclusion and Social Justice, beginning Fall 2023** - Students will: (a) Describe the historical and contemporary societal factors that shape the development of individual and group identity involving race, class, and gender; (b) Analyze the role that complex networks of social structures and systems play in the creation and perpetuation of the dynamics of power, privilege, oppression, and opportunity; and (c) Apply the principles of rights, access, equity, and autonomous participation to past, current, or future social justice action. Work is now underway to incorporate the new educational requirement into the current degree programs.
- **Cornell University awards three faculty members as 2022 Community College Internationalization Fellows.** Congratulations to Emma Draper-Reich (Communications), Kamesh Narasimhan (Chemistry), and Sky Moss (History) to support the development and implementation of international, intercultural and globally focused curricular projects in course curriculum.
- **Diversity Council** – As a part of Sonia Nazario campus visit as Walter Smith Scholar, she spoke with students to further discuss her interest and passion for telling stories, her methodology and CCC students were able to share their perceptions and thoughts about Enrique’s Journey
- **Diversity Center – Spring 2022 Programs highlighted**
  - 16 workshops/events provided thus far, 19 total which will be delivered in Spring 2022
  - 11 of the 19 workshops/events had an external partner as a co-sponsor
  - Highest participation workshop: The Tulsa Massacre: Is Racial Justice Possible 100 Years Later? with Dr. Mihir Desai, from Harvard Business School, 65 attendees, event was in partnership with Corning Inc.

### Human Resources Updates – Highlighting Workforce Development and Engagement

- **Development and Training:**
  - o Supervision quality is a key driver for overall employee retention. HR has completed the annual all-employee feedback survey on supervisory performance and has shared results with evaluating supervisors.
  - o A focus on mental health and wellness continues with campus workshops being provided (upcoming: Basic Counseling Skills in the Workplace, April 21)
  - o CCC Professional Days will be returning, 3-full days of on-campus professional development workshops focused on developing employee skills and knowledge
- **Employee Engagement**
  - o Nomination processes for Performance Growth Awards, Recognizing a Valuable Employee Award and Emeritus Status have been initiated
  - o Barron’s Booster volunteering opportunities will be provided to engage employees in community service

**SUMMARY STATUS OF VACANT FULL TIME POSITIONS**AS of April 11, 2022

|                      | <b>Assessing</b> | <b>Closing</b> | <b>Hold</b> | <b>Search in Progress</b> | <b>Vacant Positions (total)</b> |
|----------------------|------------------|----------------|-------------|---------------------------|---------------------------------|
| Civil Service        |                  |                |             | 1                         | 1                               |
| Faculty              |                  |                |             | 2                         | 2                               |
| Professional Service | 1                |                |             | 9                         | 10                              |
| <b>Grand Total</b>   | 1                |                |             | 12                        | 13                              |

10. OLD BUSINESS. None.

11. NEW BUSINESS. Commencement may 14, 2022

12. EXECUTIVE SESSION: None

Motion to adjourn the meeting at 7:43 pm.



**REPORT to the COMMITTEE FOR ACADEMIC AND STUDENT SERVICES**  
**Regional Board of Trustees for SUNY Corning Community College**  
**Report by Provost: Dr. Barbara Canfield**  
**June 15, 2022**

**MISSION:**

The Committee on Academic and Student Services shall consider and make recommendations to the Board of Trustees with respect to all aspects of academic and student matters.

**MINUTES**

**DISCUSSION ITEMS:**

1. Program Review Chemical Dependency (A.A.S.)
2. [Provost](#)
3. [Student Trustee Report](#)
4. Update on Advisory Boards

**ACTION ITEMS:**

1. [Resolution #T4797-22- Program Review/Renewal for Chemical Dependency \(A.A.S.\)](#)
2. [Resolution #T4798-22- Tenure Recommendation- Emma Draper-Reich](#)
3. [Resolution #T4799-22- Faculty Promotions Recommendation](#)
4. [Resolution #T4800-22- Graduation Listing for Academic Year 2021-2022](#)
5. [Resolution #T4801-22 Head Coach Stacy Johnson 600<sup>th</sup> Career Win for SUNY CCC RED BARON WOMAN's SOFTBALL Recognition](#)

**NEXT COMMITTEE MEETING: TBD**

**Measurable Standards for the CASS Committee are:**

1. Evaluates the relevance of academic programs on a six-year cycle. The review process includes:
  - Ensure that academic programming is in line with the overall strategic plan of the College
  - Evaluate the relevance of programming for transition into a four-year institution or entry into local industry
  - Confirming that completion of the program conveys graduates with the necessary skills to meet industry appropriate certifications and qualifications.
  - Assessing enrollment and completion metrics

- Assessing the effectiveness of how programs deal with issues of diversity, equity, and inclusion.
2. Reviews the Strategic Enrollment Plan:
    - Evaluate the enrollment, awareness, and marketing of programs offered by the college.
    - Ensure that the recruitment and enrollment process is informed by the needs of local businesses.
    - Track relationships with local high schools to ensure knowledge of our classes and develop new programs with the service area's schools.
    - Identify barriers to student retention and utilize faculty in recruitment and retention efforts, where needed
    - Evaluate student support services and receive updates regarding student-guided funding of activities.
    - Promote access to traditionally underrepresented groups and evaluate the colleges efforts to support a diversity of thought, experience, race, sex, LGBTQx, religion, or other identity group.
  3. Monitors academic affairs on behalf of the full board:
    - The Committee recommends to the full RBOT faculty appointments received from the president and recommendations for promotion, tenure, and professional leave for the faculty.
    - Monitor progress of the institution's effort to assess student learning to meet accreditation requirements established by the Middle States Commission on Higher Education.
    - Review status of the Online Education plan addressing infrastructure, quality, enrollment and effectiveness of online courses, programs, and service.
    - Review efforts by the institution to establish partnerships with transfer institutions to provide seamless experiences for students.
    - Review efforts of the academic affairs and student services areas in creating a culture that embraces the concepts of social justice and inclusion.

[Return to Agenda](#)

## COMMITTEE ON ACADEMIC AND STUDENT SERVICES

June 8, 2022

Via Zoom

[Minutes](#)

In Attendance: Trustees: Judy Cherry, Polly Chu, R. Allison  
Senior Staff: President Mullaney, Provost Canfield, N. Ka-Tandia  
Guests: Debbie Beall and Eric Smith  
Excused: Kintu Early, Nancy Wightman, Mike Wayne, Shania Austin

Dr. Mullaney called the meeting of the CASS committee meeting at 5:33 pm.

Dr. Canfield introduced Associate Dean Debbie Beall and Associate Professor Eric Smith, who presented the Chemical Dependency A.A.S program Review.

Dr. Canfield provided an overview of her report and updated the committee on Advisory Boards

### **ACTION ITEMS:**

1. [Resolution #T4796-22- Program Review/Renewal for Chemical Dependency \(A.A.S.\)](#)
2. [Resolution #T4797-22- Tenure Recommendation- Emma Draper-Reich](#)
3. [Resolution #T4798-22- Faculty Promotions Recommendation](#)
4. [Resolution #T4899-22- Graduation Listing for Academic Year 2021-2022](#)
5. [Resolution #T4800-22 Head Coach Stacy Johnson 600<sup>th</sup> Career Win for SUNY CCC RED BARON WOMAN's SOFTBALL Recognition](#)

The Committee agreed to move forward all the action items to the full Board for consideration and approval. (R. Allison, P. Chu). Unanimous)

Trustee J. McKinney-Cherry adjourned the CASS Committee meeting at 6:43 p.m.

[Return to Agenda](#)

**REPORT to the COMMITTEE FOR ACADEMIC AND STUDENT SERVICES**  
**Regional Board of Trustees for Corning Community College**  
**Report by Interim Provost: Canfield**  
**June 15, 2022**

**Academic Affairs:**

- On Tuesday May 3rd, 30 graduates of the Alfred University- SUNY CCC partnership were celebrated in an event hosted by Alfred University. Graduates were as follows: 5 obtaining Master of Science in Education in Literacy, 7 Bachelor of Arts in Psychology, 1 Bachelor of Science in Business Administration, and the largest cohort- 16 graduates in the Bachelor of Science in Early Childhood/Childhood Education. This unique partnership allows CCC students to continue their education at a discounted rate while remaining close to home.
- The Bookkeeping and Enhanced Bookkeeping micro credentials will be offered targeting high school students through ACE coursework for the first time next academic year at the BOCES Wildwood campus.
- Summer classes began May 23 with the implementation of our new LMS Brightspace for pilot courses. Twenty-four faculty have volunteered to pilot Brightspace during the summer sessions for a total of 43 course sections. As of May 24th, 140 students were enrolled in the student training course for Brightspace.
- Elmarine Jimenez, through participation in 2022 Google Cloud Training Credits Program, has earned credits allowing students in CSNT2700 to have access to Google self-paced labs (Qwiklabs.com) and be able to earn skill badges (award has a value of \$15,000 USD)
- Andy Diffenderfer (Adjunct Instructor in Mechanical Technology) and 8 students designed and built a 4-wheeler in CADD2710 in one semester. This project has garnered a lot of attention: being on display at Open House and Commencement as well as featured at the Student Expo. It was showcased during a visit by ARC Federal Co-Chair Gail Manchin, members of Appalachian Regional Commission (ARC) and members of the Southern Central Tier Regional Planning and Development Board. It was also covered extensively by the local media. This project is an example of applied learning at its best. At the Student Expo it garnered high praise from former Corning engineers and others in attendance.

**Student Services:**

- The SUNY CCC Red Barons Women's Softball team ranked #2 in the nation and won the NJCAA Region III Division III A Finals. They played in the National Championship in Syracuse again this year finishing as the runner-up.

### Continuing Student FTE Fall 2022



[Return to Agenda](#)

**REPORT to the COMMITTEE FOR ACADEMIC AND STUDENT SERVICES**  
**Regional Board of Trustees for SUNY Corning Community College**  
**Committee on Academic and Student Services**  
**Report by Student Trustee: Shania Austin**  
**June 15, 2022**

**SAGA Updates:**

- Prom was hosted by SAEB 4/15/22 and was very successful. (Pictures will be posted on the SAEB Instagram account!!)
- SAEB will be giving \$7000 to the softball team to fix their fence and field
- A Perry Hall forum is in the works to get feedback on how to improve living on campus for students.

**Student Feedback:**

- Students working on sign-ups for fall and finals
- Students have new interest in open student government positions

**New Student Officers for 2022-2023 Academic Year:**

**President:**

Joshua Goodwin

**Vice President:**

Gavin Michaud

**Student Trustee:**

Wyatt Stoner

**Treasurer:**

Emma Kephart

**Director of Public Relations:**

Adrianna Padgett

[Return to Agenda](#)

**CORNING COMMUNITY COLLEGE**  
**Regional Board of Trustees**  
**Executive Committee Agenda**  
**Thursday, June 15, 2022**  
**CCC Triangle Lounge**

**AGENDA**

**MISSION:**

The Executive Committee shall consist of the officers: Chair, Vice-Chair, Treasurer, of the Board of Trustees; the Chairperson of the Academic and Student Services Committee; the Chairperson of the External Affairs Committee; the Chairperson of the Personnel Committee; Chairperson of Finance and Facilities Committee; and the immediate past Chairperson.

The Board of Trustees is responsible for establishing all policies regarding the operation of the College. During the interim between Board meetings, the Executive Committee is empowered to act in lieu of the Board. All actions of the Executive Committee are to be ratified by the full Board at the next regularly scheduled meeting of the Board of Trustees.

The Committee recommends, through the Board, to the appropriate appointing authorities candidates for replacement of Board members as vacancies develop. The Committee will also assist in discussing appointments to the Foundation Board, Alumni (ae) Association Board of Directors. Advisory Committees will be appointed by the Regional Board of Trustees upon the recommendation of the President of the College. The Executive Committee will review Advisory Committee appointments and will recommend action by the full Board.

In conjunction with the President of the College, the Committee shall monitor general operations as they pertain to the approved strategic plan.

**DISCUSSION ITEMS:**

1. Chair Update
2. President Update
3. Perry Hall (See PowerPoint in the Google Drive)

**ACTION ITEM:**

1. [Resolution #T4801-22- Steuben County Industrial Development Agency 50<sup>th</sup> Anniversary](#)
2. [Resolution #T4802-22- Appreciation for Carl Blowers](#)
3. [Resolution #T4803-22- Mission Vision and Values](#)

**Measurable Standards for the Executive Committee are:**

- Review and maintain Trustee Orientation Program;
- On an annual basis, monitor the progress of the Strategic Budgeting Plan, the Strategic Plan, and Report Card and refer issues to appropriate Regional Board of Trustees Committee;
- Plan and Implement the Annual Board Retreat;
- Coordinate the evaluation of the President's review process;
- Coordinate the annual evaluation process for Board effectiveness at the Annual Retreat;
- On a bi-annual basis, review the existing By-Laws of the Regional Board and recommend appropriate changes;
- On an annual basis, review and approve the composition of all Advisory Boards for academic programs and recommend appointments for replacements as needed;
- At the Annual Retreat, review report of Regional Board of Trustees resolutions;
- Review the Regional Board of Trustees policy manual at least annually;
- Review of Presidential contract in second calendar quarter;
- Monitor the development of the plan for the establishment of campus sites;
- Review President's expenses on semiannual basis;
- Review and discuss Regional Board of Trustees attendance at the annual retreat;
- Ensure that actions are consistent with Strategic Initiatives
- Maintain relationships with county legislators through annual presentations of the State of the College during the first quarter of every calendar year.
- Invest NYS legislative software through NYCCAP.
- Support community college advocacy staff representations in Albany through annual budget cycles.
- Forward legislation information to RBOT members quarterly.
- Support faculty and student participation in SUNY Legislative Days in Albany



## **Strategic Initiatives**

Submitted by Maarit Clay, Executive Director of Strategic Initiatives

June 15, 2022

### **Guided Pathways**

#### Presentations

- SUNY GP Cohort 3, Workshop 4, Program Mapping, 5/18, (e.g. Business Admin. A.A.S.) (M. Clay)
- Math Pathways and Statistics Co-requisite, 5/23, (Julie Croteau, Professor of Math) (SUNY GP grant funding)

### **Strategic Planning and Institutional Assessment**

#### Transfer Intensive

- Aspen-American Association of State Colleges & Universities (AACSC) Transfer Intensive Kick-Off Setting a Bold Transfer Vision, 4/27, (Christian Kull, Director of Enrollment Operations, lead)
- Aspen-AACSC Transfer Intensive: Transfer Student Success & Equity, 5/25

#### Strategic Enrollment Management

- Jobs for the Future/Achieving the Dream: Pathways to Economic and Social Mobility Using Labor Market Data, 5/11
- American Association of Collegiate Registrars and Admissions Officers (AACRAO): Strategies for Adult Student Enrollment, 5/19
- Refining SEM plan strategies with SUNY SEM Coach and team
- SUNY SEM AACRAO Workshop on Tactics, 6/2

Multiple Topics: American Association of Community Colleges Annual Conference, 4/30-5/2

### **Middle States Commission on Higher Education (MSCHE)**

- Self-Study Design Report, revision submitted 5/25
- Accreditation Liaison Officer 2.0, 5/10

**CORNING COMMUNITY COLLEGE  
REGIONAL BOARD OF TRUSTEES**

External Affairs Committee

**Tuesday, June 7, 2022  
CCC**

**AGENDA**

**MISSION:**

The External Affairs Committee shall consider and make recommendations to the Regional Board of Trustees on the College's relationships with: Corning Community College Development Foundation, Inc.; Alumni Program; County and State Legislative bodies; The NYCCT and the ACCT; Business/Industry and Education Institutions.

**ACTION ITEMS:**

**DISCUSSION ITEMS:**

Review [CCC Development Foundation Report](#)

Review [Marketing/Communications Report](#)

Review [Workforce Education & Academic Pathways Report](#)

Review [Legislative Relations Report](#)

**NEXT MEETING: TBD**

## **Measurable Standards for the External Affairs Committee**

1. In alignment with strategic and/or operational goals and highlighting diversity, equity and inclusion efforts, provide updates as needed on fundraising, grants, marketing, public relations and nurturing community relations.
2. Review annually the Resource Development plan for the Foundation to determine it meets the funding priorities of the Regional Board of Trustees. Actively promote diversity, equity and inclusion which could include but not limited to student activities, visiting speakers and scholarships.,
3. Review periodic reports from the President regarding meetings with county, state and federal elected officials from Chemung, Schuyler and Steuben counties to understand workforce priorities and to discuss the state of the College.
4. As appropriate, review periodic reports from the President on State University of New York (SUNY) priorities and activities; Monitor and advocate for legislation at the State and Federal level consistent with the Colleges mission, needs and values.
5. Track participation and encourage information sharing by trustees who attend New York Community College Trustees (NYCCT) and Association of Community College Trustees(ACCT) meetings; encourage new trustees begin by attending NYCCT orientation.
6. The Office of Workforce Education and Academic Pathways will inform RBOT at each meeting of progress on workforce goals, including diversity, equity and inclusion. Create an annual convening to be held before March 1 to engage community leaders to provide validation on existing programs, improvement opportunities across the college's system and inform the college of trends and new opportunities.
  - a. Community leaders will include employers, professional associations, school superintendents, elected officials, regional planning board leaders and economic development leaders.
  - b. Programs will include: degrees, certificates, micro-credentials and training opportunities.

Corning Community College recognizes and values differences in age, ethnicity, gender identity and expression, nationality, religion, political perspective, socioeconomic status, citizenship, military status, persons with a mental health condition, status as an individual with a disability and first-generation student status that enrich our learning and working environment. As such, all fundraising, grants, marketing, public relations, and workforce education efforts will focus on economic inclusion aligned with the college's mission to include all people in opportunity, skills development and investment in livability, affordability, and environmental sustainability.

[Return to Agenda](#)

**CORNING COMMUNITY COLLEGE**  
**Regional Board of Trustees**  
**External Affairs Committee**  
**June 8, 2021**  
Via Zoom  
[MINUTES](#)

In Attendance: Trustees: A. Winston, N. Wightman, J. McKinney-Cherry, P. Chu, H. Reynolds, N. Parks,

Senior Staff: President Mullaney, Executive Director Clay, Executive Director May, Executive Director Eschbach, Nogaye Ka-Tandia

Excused: Mike Wayne

Trustee Winston called the External Affairs Committee meeting to order at 5:30 pm, noting there is no action item on the agenda.

**ACTION ITEMS:**

**DISCUSSION ITEMS:**

[CCC Development Foundation Report](#)

Trustee Chu updated the Committee on a couple of discussion topics that have been discussed with Executive Director J. Marchese:

- Discussed solicitations for donation
- Refining the demographic message of solicitation
- Developing a pipeline of members for the Development Foundation.

Executive Director provided an overview of the Development Foundation report and updated the Committee on the search for the Director of Development.

[Marketing/Communications Report](#)

Trustee Allison discussed the Director of Marketing search and informed the Committee an offer would be extended next week. The Committee also discussed the prototype of the Digital Dome mural.

Executive Director Clay provided an overview of the Marketing report.

## Workforce Education & Academic Pathways Report

Executive Director Eschbach summarized her report and highlighted a few points:

- Regional Job Fair—entire WEAP team involved; Jeanne Eschbach & Debbie Beall conducted Micro-credentials presentation for employers
- Second Chance Pell is undergoing. The Grant is complex and implementation is up in the air

## Legislative Relations Report

1. Federal: Higher Ed update: Advocacy letters were sent to NYS legislature
2. State: SUNY EOP & CCC: Dr. Mullaney updated the committee on the search for the Director of EOP
3. American Association of Community Colleges: Annual Conference: Dr. Mullaney and Executive Director Clay attended the conference and provided a report to the committee

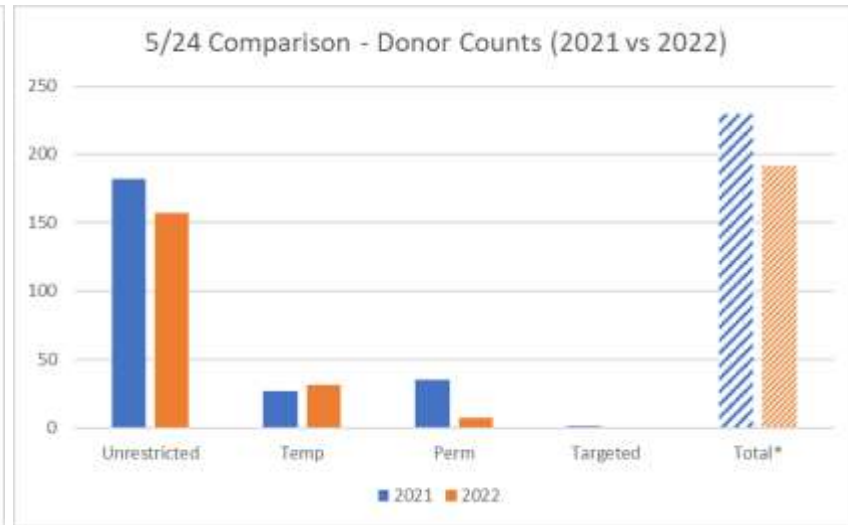
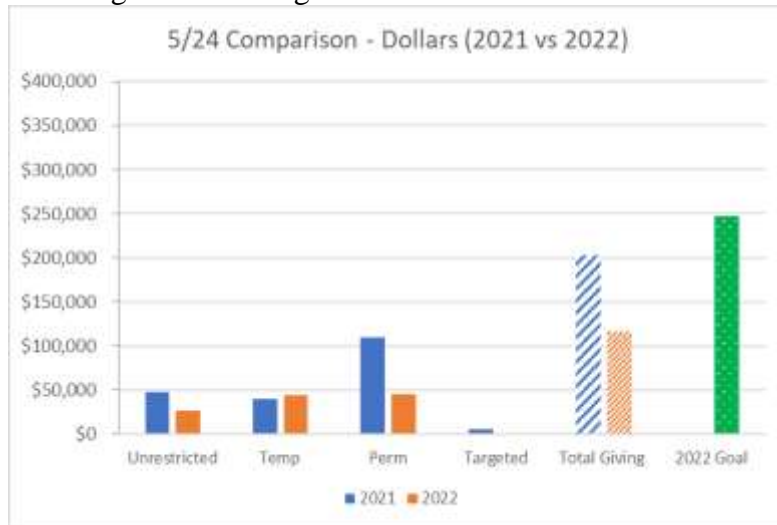
Trustee Winton adjourned the External Affairs Committee meeting at 6:00 p.m.

## CCC Development Foundation

Submitted by John Marchese, Executive Director of Development Foundation

Tuesday, June 7, 2022

- The Director of Development position description has been promoted across various platforms including Indeed, LinkedIn, SUNY CUAD, the local AFP Chapter, Blackbaud Community, and local Chambers of Commerce.
- Applied for and received a \$3,000 grant from Lindau Foundation to support a Computer and Information Science equipment purchase.
- Applied for and received a \$5,000 grant from the Community Foundation to support the Full STEAHM Ahead Summer Workshop program.
- Applied for a local grant to support the Full STEAHM Ahead Summer Workshop program.
- Planning to apply for a local grant to support the Educational Opportunity Program launching this fall.
- The Q2 Annual Fund mailing is scheduled for June.
- The Housing LLC Board of Managers met on May 10:
  - Signed a new 3-year contract with Corning Incorporated for the summer interns program.
  - The Board approved an amendment to the Pricing Structure Resolution to reflect the new negotiated rate per intern.
- The Perry Hall Third Party Management exploration process is nearing its conclusion with two firms providing their best and final offers for the committee to review.
- The CCC Development Foundation Board of Directors met on June 1.
- Planning to send a congratulatory message to recent graduates welcoming them to the Alumni Association with an opportunity to complete a bio survey for a chance to win prizes.
- A significant stock gift valued at \$11,000 was made to the ceramics program and is already being used to order new equipment and supplies.
- Annual Giving results through 5/24/2022:



|                     | <b>2021</b>  | <b>2022</b>  |
|---------------------|--------------|--------------|
| <b>Unrestricted</b> | \$48,052.53  | \$26,582.76  |
| <b>Temp</b>         | \$39,879.95  | \$44,509.31  |
| <b>Perm</b>         | \$109,535.20 | \$44,825.41  |
| <b>Targeted</b>     | \$5,000.00   | \$0.00       |
| <b>Total Giving</b> | \$202,467.68 | \$115,917.48 |
| <b>2022 Goal</b>    |              | \$247,010.00 |

|                                       | <b>2021</b> | <b>2022</b> |
|---------------------------------------|-------------|-------------|
| <b>Unrestricted</b>                   | 182         | 157         |
| <b>Temp</b>                           | 27          | 31          |
| <b>Perm</b>                           | 35          | 7           |
| <b>Targeted</b>                       | 1           | 0           |
| <b>Total*</b>                         | 229         | 192         |
| * Unduplicated count of annual donors |             |             |

## Marketing/Communications

Submitted by Maarit Clay, Executive Director of Strategic Initiatives  
Tuesday, June 7, 2022

**Lifelong Learners**: Digital (278 new users, Apr.1-May 31), some college/no degree pc, geofencing, radio

**Summer**: Digital (social mirror), went elsewhere pc, 4yr student newspaper (i.e. [Albany](#)), newspaper

**Digital Dome**: rack card, advertising, [Alley Art Project mural](#) (Rockwell Museum, the High School Learning Center, CCC)

### Performance

#### 1. Website: Apr. - May 2021/2022 Comparison

| Default Channel Grouping | New Users<br>2021 (Apr. 1-May 31) | Users<br>2022 (Apr. 1- May 31) | Change |
|--------------------------|-----------------------------------|--------------------------------|--------|
| Organic Search           | 14,724                            | 16,196                         | +10%   |
| Direct                   | 7843                              | 6985                           | -11%   |
| Paid Search              | 680                               | 5273                           | +675%  |
| Referral (SUNY and paid) | 2167                              | 2890                           | +33%   |
| Social                   | 835                               | 1160                           | +39%   |

2. Chatbot +: (Apr. 1- May. 31) Chat Sessions: 367; Calls: 284

### Other Campaigns

- **Mechatronics**: Google Ads 376 new users (Apr. 1 - May 31)
- **SUNY [Reimagine](#) Scholarships** (grant funded tuition), 106 new users (Apr. 18- May 31), average time on page 3 min.
- **Keystone**: pc



### **Media Statements**

- SUNY CCC's Jaclyn Liquori Receives Prestigious Cooke Undergraduate Transfer Scholarship, May 19
- SUNY Corning Community College Approved for Educational Opportunity Program, May 12
- SUNY CCC Ranked Among Top Community Colleges in New York, May 5
- Col. Eileen Collins at SUNY CCC's Digital Dome Theater, Apr. 11

### **Website Statement**

Response to Buffalo Shooting Tragedy, May 16

## **Grants**

### **Submitted**

- EDA Build Back Better Clean Energy—Battery Storage, Phase 2 (Binghamton U. is lead) by 3/15/22
- Perkins V, Career and Technical Ed., \$226,831, 6/2/22

### **Response**

- Granted: Second Chance Pell, Experimental Sites Initiative, Dept. of Ed., 4/26/22
- Budget update: SUNY Racial Equality for Adult Credentials in Higher Ed. (REACH), 4/28/22, \$5000 (total \$15,000)

### **Under Consideration/ In Development**

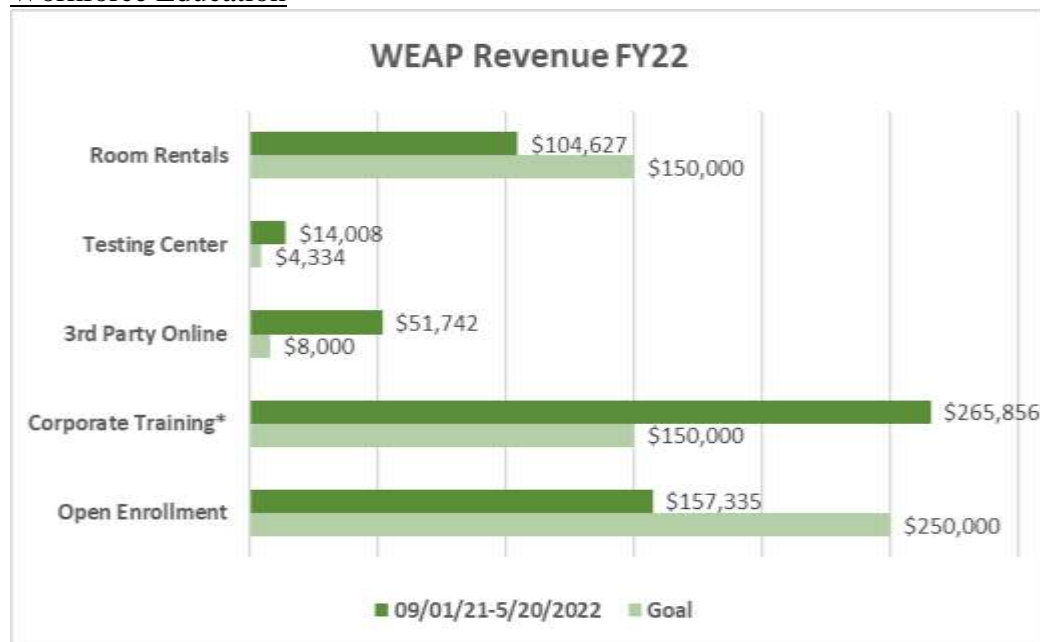
- SUNY Reach, additional funding for Pathways Track, 6/10/22
- Nursing Emergency Training Funds
- DOL Strengthening Community Colleges, (Onondaga CC leading) consortium proposal-career pathways in the Health Care and Social Services

[Return to Agenda](#)

## Workforce Education & Academic Pathways

Submitted by Jeanne Eschbach, Executive Director of Workforce Education & Academic Pathways  
Tuesday, June 7, 2022

### Workforce Education



- Company visits (both virtual/in-person): Absolut Care/Three Rivers, Arnot, CAF USA, Gunlocke, Guthrie, H.P. Hood, Hilton Garden Inn/Hampton, Howell Packaging, Siemens, St. James Hospital.
- Regional Job Fair—full WEAP team involved; Jeanne Eschbach & Debbie Beall conducted Micro-credentials presentation for employers
- Jeanne Eschbach & Ericka Lehman attended STEM Advisory Board Meetings; presentation re: Workforce Funding
- Collaboration with SUNY Broome, TC3 & Care Compass Network on moving forward with Community Health Worker.
- Recruitment events: Southern Tier Construction Education Day, CCC Open House with demos for virtual welding and VR operating room for Central Service Technician.

### Academic Pathways

- ACE Program—very successful program for accepted HS seniors at Open House. Students with 30+ credits received a cord to wear at their HS graduation. Also working on NACEP re-accreditation process; enrolling summer students.
- Tyre Bush & Jeanne Eschbach working with Shalena Clary & Shannon Keach from Financial Aid on Second Chance PELL.

### Testing Center

- Managed all accommodated testing for Finals Week and sent out Summer Accommodations letters due to Accessibility Services staff changes.
- Planning for summer testing to accommodate lack of air conditioning in the Testing Center

[Return to Agenda](#)

### **Legislative Relations**

Submitted by Trustee Alan Winston, Chair of External Affairs Committee  
Tuesday, June 7, 2022

4. Federal: Higher Ed update
5. State: SUNY EOP & CCC
6. American Association of Community Colleges: Annual Conference: A Report

[Return to Agenda](#)

***SUNY CORNING COMMUNITY COLLEGE***  
**Regional Board of Trustees**  
**Finance and Facilities Committee**

**Monday, June 6, 2022**

**Virtual Meeting**

**AGENDA**

**MISSION:**

The Committee on Finance and Facilities shall consider and make recommendations to the Board of Trustees with respect to all aspects of fiscal affairs. The Committee shall consider and make recommendations to the Board of Trustees on all matters pertaining to the real property and equipment of the College.

**ACTION ITEMS:**

3. [Resolution #T4804-22 Operating Report for April 22](#)
4. [Resolution #T4805 Authorized Signers](#)

**DISCUSSION ITEMS:**

5. Dashboard as of April 2022
  - Capital Projects Update
  - Campus Auxiliary Services Update

**NEXT COMMITTEE MEETING: TBD**

**[MEASURABLE STANDARDS](#)**

**Measurable Standards for the Committee on Finance and Facilities are (Current)**

- Review the proposed Budget and recommend action;
- Review the Operating Budget Report at every meeting and recommend action;
- Review capital expenditures and active construction projects at every meeting;
- Review the progress on the College's Facilities Master Plan:
  - Develop a five-year Facilities Master Plan, effective for 2015-2020;
  - Prepare a space utilization study;
  - Prepare a transportation study.
- Review each capital project proposal in relation to the overall Facilities Master Plan;
- Review the College's Three-year Fiscal Operating Plan and recommend action;
- Annually review the audited financial statements of the CCC Development Foundation;
- Review the Technology Plan of the College and monitor annually, including financing and technology policies;
- Ensure that actions are consistent with the Strategic Plan.

**Measurable Standards for the Committee on Finance and Facilities (NEW Proposed as of 4/23/21)**

- Review the proposed Budget and recommend action;
- Ensure that resource allocations and spending are consistent with the Colleges Diversity, Equity, Inclusion & Strategic Priorities
- Review the Operating Budget Report at every meeting and recommend action;
- Review capital expenditures and active construction projects quarterly;
- Develop a Three-year Fiscal Operating Plan to be in place for Fiscal Year 2022-2023;
- Develop a dashboard of key financial and Campus metrics to present to RBOT;
- Annually review the audited financial statements of the CCC Development Foundation;
- Review the College's Facilities Master Plan upon completion;
  - Prepare a space utilization study.
- Review the Technology Plan of the College upon completion and monitor annually, including financing and technology policies;

[Return to agenda](#)

**Finance and Facilities Committee**  
**Monday, June 6, 2022**  
Virtual Meeting  
[MINUTES](#)

In Attendance: Trustees: H. Reynolds, N. Wightman, R. Allison, M. Wayne  
Senior Staff: President Mullaney, Executive Director Burdick, Executive Director Chandler  
Support Staff: T. Jones, N. Ka-Tandia, L. Patrick

Excused: K. Early, Shania Austin

Trustee Reynolds called the Finance and Facilities Committee meeting to order at 4:01 p.m.

Trustee Reynolds provided an overview of the agenda, noting there are two action items:

Action Item

- Operating Report for April 2022
- Authorized Signers

Discussion Items

- Dashboard
  - Cash is at \$11 million; a difference from last year is timing and stimulus funds.
  - Reviewed the breakdown of HEERF funding revenue and expenses
  - Enrollment and the three-year percentage change of the counties
- Review of Unrestricted budget
  - Added a column to start, including the fiscal year forecast. Resident tuition is forecasted at 8.9million in revenue, down due to enrollment, Non-resident tuition will still have some movement. The forecast is built on the summer months percentage from prior years. The next report will be better refined when closing out the Spring semester.
  - Discussion regarding COVID funding; money must be spent or allocated by June 2023.
  - Operating chargebacks down 9%.

- Expenses – salaries savings, decrease in benefits tied to savings in salaries, more focus when building budgeting for next year.
- Equipment – purchasing computers and upgrading equipment, utilities have 23% - 24% increase will be over budget. College is taking measures to help with costs.
- Review of Restricted Budget
  - March report for quarterly review.
  - Working on year-end forecasts currently with Associate Dean Johnson
  - Review of revenue and expenses
- Capital Projects
  - Mechatronics lab work has started there have been some delays and additional costs due to supply chain issues
  - Digital Dome project is complete
  - Facilities Master Plan is in process
  - Classroom Technology – discussion regarding lecture hall in Steuben Hall upgrades.
- Auxiliary Campus Services
  - Director of Auxiliary Campus Services provided an overview of his report and highlighted a few points:
  - Updated the committee on the Facilities Master Planning Steering committee presentation
  - Discussed Goff Road: a lengthy discussion followed with lots of ideas on how to move forward with the facility.
- Discussion regarding next year's budget
  - Proposed timetable/schedule for budget presentation.
- Updated authorized signers for checking and savings accounts – resolution will take effect on July 1.

The Committee agreed to forward the action items to the full Board for consideration and approval.

Trustee Reynolds adjourned the Finance and Facilities Committee meeting at 4:55 p.m.



SUNY Corning Community College  
 Operating Dashboard  
 as of 4/30/2022



Cash & Student Receivables

|                | Cash          | # Days of Operations | Total Student AR as of 04/30/22 | 2021-2022 Receivable |
|----------------|---------------|----------------------|---------------------------------|----------------------|
| April 30, 2022 | \$ 10,822,761 | 147                  | \$ 2,243,966                    | \$ 1,530,470         |
| April 30, 2021 | \$ 14,672,684 | 199                  | \$ 2,138,729                    |                      |

Revenues & Expenditures @ April 30, 2022

|                  | FY 22 Adopted Budget | Spring 22 Semester Budget | Spring 22 Semester Actual @ 4/30/2022 | Spring 22 Semester Projected | Semester Variance to Budget |
|------------------|----------------------|---------------------------|---------------------------------------|------------------------------|-----------------------------|
| Revenues         | \$ 26,927,833        | \$ 11,221,657             | \$ 11,248,619                         | \$ 12,343,701                | \$ 1,122,044                |
| Expenses         | \$ 26,927,833        | \$ 10,507,119             | \$ 8,792,058                          | \$ 11,607,306                | \$ (1,100,187)              |
| Surplus(Deficit) | \$ -                 |                           |                                       |                              | \$ 21,858                   |

Highlights of Revenues & Expenditures

|                | FY 22 Adopted Budget | Spring 22 Semester Budget | Actual @ 4/30/2022 | Spring 22 Semester Projected | Semester Variance to Budget |
|----------------|----------------------|---------------------------|--------------------|------------------------------|-----------------------------|
| Tuition & Fees | \$ 12,728,616        | \$ 5,091,447              | \$ 4,866,220       | \$ 5,156,019                 | \$ 64,572                   |
| Chargebacks    | \$ 6,378,668         | \$ 2,980,995              | \$ 2,312,048       | \$ 2,516,787                 | \$ (464,208)                |
| Personnel      | \$ 14,096,199        | \$ 5,220,180              | \$ 4,628,643       | \$ 5,835,526                 | \$ (615,346)                |
| Equipment      | \$ 371,409           | \$ 185,705                | \$ 14,195          | \$ 114,195                   | \$ 71,510                   |
| Contractuals   | \$ 6,628,510         | \$ 2,858,267              | \$ 2,368,782       | \$ 3,446,395                 | \$ (588,128)                |

Use of HEERF CRSSA(Round II) & ARP(Round III) Funding as of 4/30/2022

|  |                     |
|--|---------------------|
| <b>LOST REVENUE</b>                          |                     |
| Tuition & Fees                               | \$ 866,270          |
| Chargebacks                                  | \$ 867,387          |
|  | \$ 1,733,657        |
| <b>COVID related expenses (Contractuals)</b> |                     |
| PPE, Cleaning, Testing supplies              | \$ 72,953           |
| Software/Technology                          |                     |
| Equipment                                    |                     |
|  | \$ 72,953           |
| <b>Total use of HEERF Funds</b>              | <b>\$ 1,806,610</b> |

### Enrollment

|  | 2021-2022 | 2020-2021 | 2019-2020 | 3 YR % change |
|--|-----------|-----------|-----------|---------------|
|  | Spring    | Spring    | Spring    |               |
| <b>Total Headcount</b>                       | 2981      | 3196      | 3459      | -13.8%        |
| <b>Total FTE</b>                             | 781.8     | 907.4     | 994.5     | -21.4%        |
|  |           |           |           |               |
| <b>Full-Time FTE</b>                         | 365.2     | 437.4     | 553.8     | -34.1%        |
| <b>Part-Time FTE</b>                         | 146.1     | 182.3     | 179.8     | -18.7%        |
|  |           |           |           |               |
| <b>Credit Enrollment FTE (Excluding ACE)</b> | 511.3     | 619.7     | 733.6     | -30.3%        |
|  |           |           |           |               |
| <b>HS Enrollment FTE (ACE)</b>               | 270.5     | 284.7     | 260.9     | 3.7%          |
|  |           |           |           |               |
| <b>% Chemung County</b>                      | 43.0%     | 42.1%     | 40.7%     | 5.7%          |
| <b>% Steuben County</b>                      | 34.2%     | 32.6%     | 36.4%     | -6.0%         |
| <b>% Schuyler County</b>                     | 5.1%      | 6.5%      | 6.8%      | -25.0%        |
| <b>% All Other Non-sponsor</b>               | 17.7%     | 18.8%     | 16.1%     | 9.9%          |

### Perry Hall Occupancy

|                               | 2021-2022 | 2020-2021 | 2019-2020 | 2018-2019 |
|-------------------------------|-----------|-----------|-----------|-----------|
| <b>Fall (Sept - Dec)</b>      | 133       | 108       | 176       | 222       |
| <b>Spring (Jan - May)</b>     | 101       | 71        | 158       | 189       |
| <b>Athletes (Sept - May)</b>  | 38        | 2         | 93        | 112       |
| <b>Summer (June - August)</b> |           | 4         | 3         | 9         |

**Corning Community College  
Report to Finance & Facilities Committee  
Unrestricted Operating Summary  
For Period ending 04/30/2022**



|  | 2021-2022<br>Budget  | 2021-2022<br>Actual@4/30/22 | Spring 2021-22<br>Budget | Spring 2021-22<br>Forecast | Spring 2021-22<br>Budget vs Forecast | Fiscal Year 21-22<br>Forecast |
|--|----------------------|-----------------------------|--------------------------|----------------------------|--------------------------------------|-------------------------------|
| <b>REVENUES</b>                                |                      |                             |                          |                            |                                      |                               |
| Resident Tuition                               | \$ 10,359,475        | \$ 8,210,608                | \$ 4,143,790             | \$ 4,342,691               | \$ 198,901                           | \$ 8,958,246                  |
| Non Resident Tuition                           | \$ 840,207           | \$ 758,394                  | \$ 336,083               | \$ 198,380                 | \$ (137,703)                         | \$ 453,326                    |
| Student Fees                                   | \$ 1,528,934         | \$ 1,156,784                | \$ 611,574               | \$ 614,948                 | \$ 3,374                             | \$ 1,216,875                  |
| State Aid                                      | \$ 7,043,820         | \$ 4,115,299                | \$ 2,934,923             | \$ 2,954,138               | \$ 19,215                            | \$ 7,043,820                  |
| Grant Aid & Contracts                          | \$ 203,500           | \$ 1,806,610                | \$ -                     | \$ 1,591,668               | \$ 1,591,668                         | \$ 2,875,945                  |
| Federal appropriations                         | \$ 8,000             | \$ 5,987                    | \$ 3,200                 | \$ 1,072                   | \$ (2,128)                           | \$ 6,667                      |
| County Operating Chargebacks                   | \$ 6,378,668         | \$ 5,371,098                | \$ 2,980,995             | \$ 2,516,787               | \$ (464,208)                         | \$ 5,811,642                  |
| Other sources                                  | \$ 565,229           | \$ 254,887                  | \$ 211,092               | \$ 124,017                 | \$ (87,075)                          | \$ 322,896                    |
| Applied Fund Balance                           |                      |                             |                          |                            |                                      |                               |
| <b>Total Revenues</b>                          | <b>\$ 26,927,833</b> | <b>\$ 21,679,668</b>        | <b>\$ 11,221,657</b>     | <b>\$ 12,343,701</b>       | <b>\$ 1,122,044</b>                  | <b>\$ 26,689,418</b>          |
| <b>EXPENSES</b>                                |                      |                             |                          |                            |                                      |                               |
| <b>Salaries</b>                                | <b>\$ 14,096,199</b> | <b>\$ 7,131,623</b>         | <b>\$ 5,220,180</b>      | <b>\$ 5,835,526</b>        | <b>\$ (615,346)</b>                  | <b>\$ 13,252,007</b>          |
| <b>Employee Benefits</b>                       | <b>\$ 5,831,715</b>  | <b>\$ 2,858,846</b>         | <b>\$ 2,242,967</b>      | <b>\$ 2,211,191</b>        | <b>\$ 31,777</b>                     | <b>\$ 5,142,702</b>           |
| <b>Equipment</b>                               | <b>\$ 371,409</b>    | <b>\$ 44,822</b>            | <b>\$ 185,705</b>        | <b>\$ 114,195</b>          | <b>\$ 71,510</b>                     | <b>\$ 355,452</b>             |
| <b>Contractual Expenditures</b>                |                      |                             |                          |                            |                                      |                               |
| <i>Purchased Services</i>                      | \$ 26,500            | \$ 13,409                   | \$ 8,833                 | \$ 12,624                  | \$ (3,791)                           | \$ 18,547                     |
| <i>Materials &amp; Supplies</i>                | \$ 321,930           | \$ 72,962                   | \$ 106,716               | \$ 79,327                  | \$ 27,389                            | \$ 173,238                    |
| <i>Dues &amp; Subscriptions</i>                | \$ 170,290           | \$ 92,040                   | \$ 62,720                | \$ 32,526                  | \$ 30,194                            | \$ 110,270                    |
| <i>Consultants and Contractors</i>             | \$ 232,000           | \$ 113,983                  | \$ 100,000               | \$ 61,950                  | \$ 38,050                            | \$ 156,301                    |
| <i>Accreditation</i>                           | \$ 25,000            | \$ 18,589                   | \$ 273                   | \$ -                       | \$ 273                               | \$ 18,589                     |
| <i>Marketing</i>                               | \$ 286,500           | \$ 141,934                  | \$ 143,250               | \$ 143,250                 | \$ -                                 | \$ 242,598                    |
| <i>Conference &amp; Travel</i>                 | \$ 151,175           | \$ 29,317                   | \$ 73,751                | \$ 6,034                   | \$ 67,717                            | \$ 17,645                     |
| <i>Utilities</i>                               | \$ 315,000           | \$ 290,887                  | \$ 131,250               | \$ 271,326                 | \$ (140,076)                         | \$ 489,863                    |
| <i>Maintenance &amp; Repairs</i>               | \$ 270,300           | \$ 92,282                   | \$ 90,100                | \$ 91,207                  | \$ (1,107)                           | \$ 233,153                    |
| <i>Software &amp; Contracts</i>                | \$ 925,227           | \$ 361,757                  | \$ 437,249               | \$ 483,330                 | \$ (46,081)                          | \$ 938,851                    |
| <i>Voice &amp; Data Communication</i>          | \$ 104,369           | \$ 45,206                   | \$ 34,440                | \$ 36,775                  | \$ (2,335)                           | \$ 83,133                     |
| <i>Special Projects, Programs &amp; Events</i> | \$ 126,887           | \$ 2,086                    | \$ 61,072                | \$ 11,263                  | \$ 49,809                            | \$ 42,949                     |
| <i>Maintenance Contracts</i>                   | \$ 363,594           | \$ 133,788                  | \$ 300,000               | \$ 300,000                 | \$ -                                 | \$ 460,796                    |
| <i>Rentals (HEC)</i>                           | \$ 337,000           | \$ 61,311                   | \$ 140,416               | \$ 170,361                 | \$ (29,945)                          | \$ 337,000                    |
| <i>General Institutional</i>                   | \$ 817,790           | \$ 757,225                  | \$ 395,541               | \$ 583,892                 | \$ (188,351)                         | \$ 795,002                    |
| <i>Other Expenditures</i>                      | \$ 268,975           | \$ 122,494                  | \$ 89,306                | \$ 146,284                 | \$ (56,978)                          | \$ 396,243                    |
| <i>Scholarships</i>                            | \$ 1,810,973         | \$ 1,883,156                | \$ 645,850               | \$ 1,016,246               | \$ (370,396)                         | \$ 2,190,467                  |
| <i>Transfer Out</i>                            | \$ 75,000            | \$ -                        | \$ 37,500                | \$ -                       | \$ 37,500                            | \$ -                          |
| <b>Total Contractual Expenses</b>              | <b>\$ 6,628,510</b>  | <b>\$ 4,232,426</b>         | <b>\$ 2,858,267</b>      | <b>\$ 3,446,395</b>        | <b>\$ (588,128)</b>                  | <b>\$ 6,704,646</b>           |
| <b>Total Expenses</b>                          | <b>\$ 26,927,833</b> | <b>\$ 14,267,717</b>        | <b>\$ 10,507,119</b>     | <b>\$ 11,607,306</b>       | <b>\$ (1,100,187)</b>                | <b>\$ 25,454,806</b>          |
| <b>Surplus/(Deficit)</b>                       | <b>\$ (0)</b>        | <b>\$ 7,411,951</b>         | <b>\$ 714,538</b>        | <b>\$ 736,395</b>          | <b>\$ 21,858</b>                     | <b>\$ 1,234,612</b>           |

% of total 2021-22 revenue realized 80.5%  
% of total 2021-22 budget expended 53.0%

% of total 2020-21 revenue realized 83.2%  
% of total 2020-21 budget expended 60.7%

**SUNY CORNING COMMUNITY COLLEGE FSA FUND  
OPERATING DASHBOARD SUMMARY  
PERIOD ENDING 03/31/22**



| REVENUES  | FY 22 Budget      | Actual @<br>03/31/22 | YE Forecast       | 2021-22 Budget vs.<br>YE Forecast |
|---|-------------------|----------------------|-------------------|-----------------------------------|
| <b>STUDENT ACTIVITIES</b>                       |                   |                      |                   |                                   |
| <i>Student Life Fee - Student Activities</i>    | \$ 185,000        | \$ 172,733           | \$ 172,733        | \$ (12,267)                       |
| <i>Fundraising</i>                              | \$ -              | \$ 2,396             | \$ 3,000          | \$ 3,000                          |
| <i>Miscellaneous</i>                            | \$ -              | \$ 405               | \$ 1,000          | \$ 1,000                          |
| <b>ATHLETICS</b>                                |                   |                      |                   |                                   |
| <i>Student Life Fee - Athletics</i>             | \$ 258,300        | \$ 193,083           | \$ 193,083        | \$ (65,217)                       |
| <i>Concessions/Gate/Misc</i>                    | \$ 4,500          | \$ 730               | \$ 4,000          | \$ (500)                          |
| <i>Development Foundation</i>                   | \$ -              | \$ -                 | \$ -              | \$ -                              |
| <b>GRADUATION/ORIENTATION/ID CARD</b>           |                   |                      |                   |                                   |
| <i>Student Life Fee -Graduation/Orientation</i> | \$ 43,275         | \$ 61,146            | \$ 61,146         | \$ 17,871                         |
| <i>Other Student Fees</i>                       | \$ 13,765         | \$ 31,623            | \$ 31,623         | \$ 17,858                         |
| <b>Total FSA Fund Revenue</b>                   | <b>\$ 504,840</b> | <b>\$ 462,116</b>    | <b>\$ 466,585</b> | <b>\$ (38,255)</b>                |
| EXPENSES  | Budget            | Actual               | YE Forecast       | Budget vs. Actual                 |
| <b>STUDENT ACTIVITIES</b>                       |                   |                      |                   |                                   |
| <i>Student Activities &amp; Governing Board</i> | \$ 128,420        | \$ 41,357            | \$ 83,268         | \$ (45,152)                       |
| <i>Clubs</i>                                    | \$ 56,580         | \$ 21,132            | \$ 36,542         | \$ (20,038)                       |
| <b>ATHLETICS</b>                                |                   |                      |                   |                                   |
| <i>General Athletics</i>                        | \$ 156,300        | \$ 87,067            | \$ 148,572        | \$ (7,728)                        |
| <i>Athletic Teams</i>                           | \$ 106,500        | \$ 89,718            | \$ 101,128        | \$ (5,372)                        |
| <b>GRADUATION/ORIENTATION/ID CARD</b>           |                   |                      |                   |                                   |
| <i>Graduation</i>                               | \$ 43,275         | \$ 953               | \$ 32,780         | \$ (10,495)                       |
| <i>Orientation &amp; ID Card</i>                | \$ 13,765         | \$ 15,095            | \$ 15,095         | \$ 1,330                          |
| <b>Total FSA Fund Expenses</b>                  | <b>\$ 504,840</b> | <b>\$ 255,322</b>    | <b>\$ 417,385</b> | <b>\$ (87,455)</b>                |
| <b>FSA Fund Surplus (Deficit)</b>               | <b>\$ -</b>       | <b>\$ 206,794</b>    | <b>\$ 49,200</b>  | <b>\$ 49,200</b>                  |

**Corning Community College**  
**Report to Finance & Facilities Committee**  
**FSA FUND - Athletics**  
**For Period ending 03/31/22**



|                                   | 2021-2022<br>Budget | @ 03/31/22<br>21-22 Actual | 2021-22<br>YE Forecast | 2021-22<br>Budget vs Forecast |
|-----------------------------------|---------------------|----------------------------|------------------------|-------------------------------|
| <b><u>REVENUES</u></b>            |                     |                            |                        |                               |
| Student Activity Fees             | \$ 258,300          | \$ 193,083                 | \$ 193,083             | \$ (65,217)                   |
| Miscellaneous Sales               | \$ 1,500            | \$ 730                     | \$ 1,500               | \$ -                          |
| Gate Revenues                     | \$ 1,500            | \$ -                       | \$ -                   | \$ (1,500)                    |
| Concession Sales                  | \$ 1,500            | \$ -                       | \$ -                   | \$ (1,500)                    |
| Athletic Facility Rentals         | \$ -                | \$ -                       | \$ 2,500               | \$ 2,500                      |
| <b>Total Revenues</b>             | <b>\$ 262,800</b>   | <b>\$ 193,813</b>          | <b>\$ 197,083</b>      | <b>\$ (65,717)</b>            |
| <b><u>EXPENSES</u></b>            |                     |                            |                        |                               |
| <b>Salaries</b>                   | <b>\$ 53,500</b>    | <b>\$ 42,251</b>           | <b>\$ 47,500</b>       | <b>\$ 6,000</b>               |
| <b>Equipment</b>                  | <b>\$ 15,000</b>    | <b>\$ 13,975</b>           | <b>\$ 15,000</b>       | <b>\$ -</b>                   |
| <b>Contractual Expenditures</b>   |                     |                            |                        | <b>\$ -</b>                   |
| <i>Purchased Services</i>         | \$ 5,000            | \$ 2,048                   | \$ 5,000               | \$ -                          |
| <i>Materials &amp; Supplies</i>   | \$ 1,000            | \$ 1,041                   | \$ 1,200               | \$ (200)                      |
| <i>Stipends</i>                   | \$ 27,200           | \$ 16,803                  | \$ 23,600              | \$ 3,600                      |
| <i>Conference &amp; Travel</i>    | \$ 112,100          | \$ 86,056                  | \$ 107,400             | \$ 4,700                      |
| <i>Rentals</i>                    | \$ 35,000           | \$ -                       | \$ 35,000              | \$ -                          |
| <i>Other Expenditures</i>         | \$ 14,000           | \$ 14,612                  | \$ 15,000              | \$ (1,000)                    |
| <b>Total Contractual Expenses</b> | <b>\$ 194,300</b>   | <b>\$ 120,559</b>          | <b>\$ 187,200</b>      | <b>\$ 7,100</b>               |
| <b>Total Expenses</b>             | <b>\$ 262,800</b>   | <b>\$ 176,785</b>          | <b>\$ 249,700</b>      | <b>\$ 13,100</b>              |
| <b>Surplus/(Deficit)</b>          | <b>\$ -</b>         | <b>\$ 17,029</b>           | <b>\$ (52,617)</b>     | <b>\$ (52,617)</b>            |

**SUNY Corning Community College**  
**Report to Finance & Facilities Committee**  
**FSA FUND - Student Activities**  
**For Period ending 3/31/2022**



|                                   | 2021-2022<br>Budget | @ 3/31/22<br>21-22 Actual | 2021-22<br>YE Forecast | Budget vs Forecast |
|-----------------------------------|---------------------|---------------------------|------------------------|--------------------|
| <b><u>REVENUES</u></b>            |                     |                           |                        |                    |
| Student Activity Fees             | \$ 185,000          | \$ 172,733                | \$ 172,733             | \$ (12,267)        |
| Fundraising                       | \$ -                | \$ 2,396                  | \$ 3,000               | \$ 3,000           |
| Miscellaneous Revenue             | \$ -                | \$ 405                    | \$ 1,000               | \$ 1,000           |
| <b>Total Revenues</b>             | <b>\$ 185,000</b>   | <b>\$ 175,534</b>         | <b>\$ 176,733</b>      | <b>\$ (8,267)</b>  |
| <b><u>EXPENSES</u></b>            |                     |                           |                        |                    |
| <b>Salaries</b>                   | <b>\$ 23,730</b>    | <b>\$ 20,143</b>          | <b>\$ 23,810</b>       | <b>\$ (80)</b>     |
| <b>Equipment</b>                  | <b>\$ 1,000</b>     | <b>\$ -</b>               | <b>\$ 1,000</b>        | <b>\$ -</b>        |
| <b>Contractual Expenditures</b>   |                     |                           |                        | <b>\$ -</b>        |
| <i>Purchased Services</i>         | \$ 1,000            | \$ -                      | \$ 1,000               | \$ -               |
| <i>Materials &amp; Supplies</i>   | \$ 13,550           | \$ 6,140                  | \$ 10,000              | \$ 3,550           |
| <i>Special Projects</i>           | \$ 12,000           | \$ 13,050                 | \$ 14,000              | \$ (2,000)         |
| <i>Conference &amp; Travel</i>    | \$ 1,000            | \$ 999                    | \$ 1,000               | \$ -               |
| <i>Stipends</i>                   | \$ 10,100           | \$ 2,795                  | \$ 4,000               | \$ 6,100           |
| <i>Other Expenditures</i>         | \$ 109,670          | \$ 19,363                 | \$ 65,000              | \$ 44,670          |
| <i>Transfers</i>                  | \$ 12,950           |                           | \$ -                   | \$ 12,950          |
| <b>Total Contractual Expenses</b> | <b>\$ 160,270</b>   | <b>\$ 42,346</b>          | <b>\$ 95,000</b>       | <b>\$ 65,190</b>   |
| <b>Total Expenses</b>             | <b>\$ 185,000</b>   | <b>\$ 62,489</b>          | <b>\$ 119,810</b>      | <b>\$ 65,190</b>   |
| <b>Surplus/(Deficit)</b>          | <b>\$ -</b>         | <b>\$ 113,045</b>         | <b>\$ 56,923</b>       | <b>\$ 56,923</b>   |

**SUNY Corning Community College**  
**Report to Finance & Facilities Committee**  
**FSA FUND - Graduation/Student Orientation/ID Card**  
**For Period ending 3/31/2022**



|                                   | 2021-2022<br>Budget | @ 3/31/22<br>21-22 Actual | 2021-22<br>YE Forecast | Budget vs Forecast |
|-----------------------------------|---------------------|---------------------------|------------------------|--------------------|
| <b><u>REVENUES</u></b>            |                     |                           |                        |                    |
| Student Activity Fees             | \$ 43,275           | \$ 61,146                 | \$ 61,146              | \$ 17,871          |
| Fundraising                       | \$ -                | \$ -                      | \$ -                   | \$ -               |
| Miscellaneous Revenue             | \$ -                | \$ -                      | \$ -                   | \$ -               |
| Other Student Fees                | \$ 13,765           | \$ 31,623                 | \$ 31,623              | \$ 17,858          |
| <b>Total Revenues</b>             | <b>\$ 57,040</b>    | <b>\$ 92,768</b>          | <b>\$ 92,769</b>       | <b>\$ 35,729</b>   |
| <b><u>EXPENSES</u></b>            |                     |                           |                        |                    |
| <b>Salaries</b>                   | \$ -                | \$ -                      | \$ -                   | \$ -               |
| <b>Equipment</b>                  | \$ -                | \$ -                      | \$ -                   | \$ -               |
| <b>Contractual Expenditures</b>   |                     |                           |                        | \$ -               |
| <i>Purchased Services</i>         | \$ -                | \$ -                      | \$ -                   | \$ -               |
| <i>Materials &amp; Supplies</i>   | \$ 29,557           | \$ 1,173                  | \$ 17,000              | \$ 12,557          |
| <i>Special Projects</i>           | \$ -                | \$ 849                    | \$ 849                 | \$ (849)           |
| <i>Conference &amp; Travel</i>    | \$ -                | \$ -                      | \$ -                   | \$ -               |
| <i>Stipends</i>                   | \$ -                | \$ -                      | \$ -                   | \$ -               |
| <i>Other Expenditures</i>         | \$ 27,483           | \$ 14,026                 | \$ 30,026              | \$ (2,543)         |
| <i>Transfers</i>                  | \$ -                |                           | \$ -                   | \$ -               |
| <b>Total Contractual Expenses</b> | <b>\$ 57,040</b>    | <b>\$ 16,049</b>          | <b>\$ 47,875</b>       | <b>\$ 9,165</b>    |
| <b>Total Expenses</b>             | <b>\$ 57,040</b>    | <b>\$ 16,049</b>          | <b>\$ 47,875</b>       | <b>\$ 9,165</b>    |
| <b>Surplus/(Deficit)</b>          | <b>\$ -</b>         | <b>\$ 76,720</b>          | <b>\$ 44,894</b>       | <b>\$ 44,894</b>   |

Fiscal Year 21-22 Capital Projects

|   | CCC Plant Fund | SUNY Capital Match | Grants/Donations/Loans | Total Project Budget | Spent to Date 04.30.22 | Encumbered | Remaining Budget |
|---|----------------|--------------------|------------------------|----------------------|------------------------|------------|------------------|
| <b>FY 20 Required Projects/Payments</b>             |                |                    |                        |                      |                        |            |                  |
| USDA Bond Principal                                 | \$ 265,000.00  | \$ -               | \$ -                   | \$ 265,000.00        | \$ 265,000.00          |            | \$ -             |
| USDA Bond Interest                                  | \$ 242,000.00  | \$ -               | \$ -                   | \$ 242,000.00        | \$ 121,000.00          |            | \$ 121,000.00    |
| Energy Performance                                  |                |                    | \$ 1,446,380.00        | \$ 1,446,380.00      | \$ 1,017,799.00        |            | \$ 428,581.00    |
| <b>Renovations &amp; Revitalization III</b>         |                |                    |                        |                      |                        |            |                  |
| Schuyler Hall Air Conditioning & Air Cooled Chiller | \$ 362,585.00  | \$ 362,585.00      | \$ -                   | \$ 725,170.00        | \$ 67,960.18           |            | \$ 657,209.82    |
| Mechatronics Lab Renovations and Equipment          | \$ -           | \$ -               | \$ 1,000,000.00        | \$ 1,000,000.00      | \$ -                   |            | \$ 1,000,000.00  |
| Lab Renovations for Makers Space                    | \$ -           | \$ 150,000.00      | \$ 150,000.00          | \$ 300,000.00        | \$ -                   |            | \$ 300,000.00    |
| <b>Digital Dome Theater Seating and Software</b>    |                |                    |                        |                      |                        |            |                  |
| Digital Dome Theater                                | \$ 100,000.00  | \$ 245,000.00      | \$ 145,000.00          | \$ 490,000.00        | \$ 468,901.44          |            | \$ 21,098.56     |
| <b>Facilities Master Plan</b>                       |                |                    |                        |                      |                        |            |                  |
| SWBR Consulting                                     | \$ 77,000.00   | \$ 77,000.00       | \$ -                   | \$ 154,000.00        | \$ 6,688.90            |            | \$ 147,311.10    |
| <b>Classroom Technology*</b>                        |                |                    |                        |                      |                        |            |                  |
| Classroom Technology*                               | \$ 75,000.00   | \$ 250,000.00      | \$ 175,000.00          | \$ 500,000.00        | \$ 387,789.40          |            | \$ 112,210.60    |
| <b>Computer Replacement*</b>                        |                |                    |                        |                      |                        |            |                  |
| Computer Replacement*                               | \$ 150,000.00  | \$ 150,000.00      | \$ -                   | \$ 300,000.00        | \$ 15,302.00           |            | \$ 284,698.00    |

\* Current Computer Replacement and Classroom Technology Upgrades are being funded through the Federal Stimulus Funds



## **Campus Auxiliary Services Update**

### **Auxiliary Services**

- Thanks to all members of Auxiliary Services for their work before and during the Commencement.
- Congratulations to Jhan Maki for his selection as the recipient of the Chancellor's Award for Classified Service. Jhan is a member of the Physical Plant trades staff.
- Congratulations to Tanya Jones who is the RAVE award winner for 2022. This is a special honor as Tanya was nominated by a number of her co-workers across the campus.
- Congratulations to IT Assistant Director of Applications Shannon Radford who graduated from the Steuben Leadership Program.
- Discussion of Facilities Master Plan Steering Committee.
- Discussion of Goff Road and STEM (P-Tech) Program moving to Spencer Hill campus.

### **Physical Plant**

- Staff worked for two weeks to prepare Perry Hall for 60+ Corning Interns who moved in during Memorial Day weekend.

### **Health Office**

- SUNY has notified us that the vaccination requirement will remain for the Fall semester and the Health Office will be working to verify new student vaccination status.

**CORNING COMMUNITY COLLEGE**  
**Regional Board of Trustees Human Resources and Diversity Committee**  
**June 15, 2022**  
**Location: Triangle Lounge**

**AGENDA**

Mission: The HR committee shall foster and promote diversity, equity and inclusion practices pertaining to all personnel policy matters and make recommendations to the board of trustees and also ensure that these actions will be consistent with the strategic initiatives.

**Consent Agenda**

[Appointments, Promotions and Separations](#)

**Regular Agenda**

1. [Byron Shaw, Retirement](#)
2. [Performance Growth Awards](#)
3. [Emeritus Status - 2022](#)
4. [Tanya Jones, Recognizing a Valuable Employee \(RAVE\) Award](#)

**DISCUSSION ITEMS**

- Summary of [vacant positions](#)

**NEXT MEETING:**

TBD

**Standards for the Human Resources and Diversity Committee:**

1. The HR committee shall foster and promote diversity, equity and inclusion practices pertaining to all personnel policy matters and make recommendations to the board of trustees and also ensure that these actions will be consistent with the strategic initiatives.

2. This committee will foster and promote the increase of representation of diversity, equity and inclusion within the college workforce. The committee will receive status reports on vacant positions, the number of applications received, the demographics of the applicants, location list where the positions were advertised.
3. The president of the college will provide the committee with recommendations and personnel actions of appointments, reappointments, non-faculty promotions and terminations to the Regional Board of Trustees.
4. This committee will foster and promote diversity, equity, and inclusion programs being offered on CCC campuses and in the community. The committee will receive reports of metrics on the number of program participants, faculty/staff and student feedback in the area of training, civic engagement and follow up
5. Receive an annual report from HR Executive Director pertaining to diversity demographics among faculty and staff.
6. Review the Regional Board of Trustees personnel policies handbook for contemplated changes as needed and at a minimum annually by May 30th

**SUMMARY STATUS OF VACANT FULL TIME POSITIONS** SAS of May 31, 2022

|                      | Assessing | Closing | Hold | Search in Progress | Vacant Positions (total) |
|----------------------|-----------|---------|------|--------------------|--------------------------|
| Civil Service        |           |         |      | 1                  | 1                        |
| Faculty              |           |         |      | 3                  | 3                        |
| Professional Service | 4         |         |      | 5                  | 9                        |
| <b>Grand Total</b>   | <b>4</b>  |         |      | <b>9</b>           | <b>13</b>                |

[Return to agenda](#)

**Regional Board of Trustees  
Human Resources Committee  
June 7, 2022  
Via Zoom**

**MINUTES**

In attendance: N. Parks, Wightman, Judy McKinney-Cherry, A Winston, H. Reynolds.

Excused: M. Wayne

Senior Staff: President Mullaney, C. Park, N. Ka-Tandia

Trustee N. Parks called the HR committee meeting at 6:00 pm by noting few action items on the agenda and provided an overview of the consent agenda including position activity and the regular agenda:

**ACTION ITEMS**

**Consent Agenda**

[Appointments, Promotions and Separations](#)

The Committee discussed at great length the retirement of Byron Shaw after 40 years of service to the College. Committee also discussed the Emeritus eligibility and standards and congratulated Tanya Jones for her Rave award.

**Regular Agenda**

Summary of [vacant positions](#)

Trustee Parks requested to add DEI to the agenda for the RBOT retreat to review and discuss diversity metrics and standpoints.

Trustee Parks adjourned the HR committee meeting at 6:18 pm.

**CONSENT AGENDA**

**HUMAN RESOURCES and DIVERSITY COMMITTEE**  
**Appointments, Promotions and Separations**  
RESOLUTION #T4795-22

**WHEREAS**, Human Resources has affirmed the eligible qualifications of hires, transfers and promotions;  
**WHEREAS**, Human Resources has verified the adherence to internal policy and procedures related to hires, transfers and promotions;  
**WHEREAS**, Human Resources has reviewed and confirmed the separation of current employees;  
**BE IT RESOLVED**, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the following employment actions to be taken.

| First Name | Last Name | Title                     | Department             | Effective | Action   | Salary    | Background  |
|------------|-----------|---------------------------|------------------------|-----------|----------|-----------|---|
| Mark       | Manns     | Technical Assistant       | Information Technology | 05/09/22  | New Hire | \$ 44,937 | This is a 12 month standard, Professional Service, full time position at pay grade level C. This hire was made as a result of an open search. |
| Kathleen   | Craig     | Accessibility Coordinator | Academic Affairs       | 05/31/22  | New Hire | \$ 55,766 | This is a 12 month standard, Professional Service, full time position at pay grade level D. This hire was made as a result of an open search. |
| Darael     | Mahoney   | Program Coordinator       | WEAP                   | 06/13/22  | New Hire | \$ 51,678 | This is a 12 month standard, Professional Service, full time position at pay grade level D. This hire was made as a result of an open search. |
| Lisa       | Palumbo   | Instructor                | Nurse Education        | 08/19/22  | New Hire | \$ 47,013 | This is a 10 month, tenure track, academic appointment. This hire was made as a result of an open search.                                     |

| Shelley           | Dugas Thomas     | Instructor                  | Nurse Education                    | 08/19/22         | New Hire      | \$ 47,013     | This is a 10 month, tenure track, academic appointment. This hire was made as a result of an open search.     |
|-------------------|------------------|-----------------------------|------------------------------------|------------------|---------------|---------------|---|
| Emily             | Knowlden         | Admissions Recruiter        | Admissions and Recruitment         | 04/22/22         | Resignation   | \$ 46,437     | Emily Knowlden served the College for 4 years.  |
| McKayla           | Accettulla       | Career Services Coordinator | Retention and Educational Planning | 05/13/22         | Resignation   | \$ 54,262     | McKayla Accettulla served the College for nearly 3 years.   |
| Scott             | Suriano          | Assistant Professor         | STEM                               | 05/21/22         | Resignation   | \$ 51,366     | Scott Suriano served the College for 1 year.  |
|                   |                  |                             |                                    |                  |               |               |   |
| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>                | <b>Department</b>                  | <b>Effective</b> | <b>Action</b> | <b>Salary</b> | <b>Background</b>   |
| Jodie             | Overstrom        | Educational Planner         | Retention and Educational Planning | 05/27/22         | Resignation   | \$ 54,262     | Jodie Overstrom served the College for nearly 3 years.  |
| Daniel            | Duzy             | Resident Director           | Student Services                   | 06/03/22         | Resignation   | \$ 44,937     | Dan Duzy served the College for 4 years.  |
| Pedro             | Abreu            | Cleaner                     | Physical Plant                     | 05/17/22         | Termination   | \$ 29,920     | After a 1 year leave of absence, Pedro Abreu will not be returning to employment after having served 8 years. |
| Heena             | Panchasara       | Associate Professor         | STEM                               | 05/27/22         | Termination   | \$ 58,000     | Heena Panchasara served the College for 1 semester.   |
| Hadi              | Kooshiar         | Associate Professor         | Nurse Education                    | 5/20/22          | Termination   | \$ 56,590     | Hadi Kooshiar served the College for 1 year.  |

*\*Resumes are available in the HR folder as a supplement for the HR Committee agenda*

[Return to agenda](#)

## REGULAR AGENDA

### COMMITTEE FOR ACADEMIC AND STUDENT SERVICES

#### RESOLUTION #T4796-22

#### **Program Renewal Resolution: Chemical Dependency Program (A.A.S.)**

BE IT RESOLVED, that the Board of Trustees of SUNY Corning Community College renews the **Chemical Dependency Program (A.A.S.)** as a continuing program of SUNY Corning Community College, following its successful program review process.

#### **BACKGROUND NOTES**

Academic programs are evaluated internally by the program faculty, through governance, and then by Senior Staff and the President prior to being referred to the Regional Board of Trustees of SUNY Corning Community College for a program review presentation and consideration for continued offering.

[Return to Agenda](#)



**COMMITTEE FOR ACADEMIC AND STUDENT SERVICES**

**RESOLUTION # T4797-22- Tenure**

BE IT RESOLVED, that the Board of Trustees of Corning Community College hereby approves tenure for the following, effective on fall start-up day, 2022.

**Emma Draper-Reich**

Ms. Draper-Reich is an Assistant Professor in English. She holds a MFA Degree in Creative Writing/Fiction from New York University and a BA degree in Neuroscience and Behavior and Creative Writing from Columbia University.

**BACKGROUND NOTES**

**Process**

Faculty are eligible to apply for tenure during their fifth and/or sixth year of probation. The Vice President and Dean of Academic Affairs produces an annual list of faculty eligible for tenure. This year there were seven faculty members on the eligibility list, of which five applied for tenure. The VP/Dean forwarded all five applications to the President with the recommendation for tenure. Faculty who desire to be considered for tenure must submit a tenure application packet to their Associate Dean. The Associate Dean conducts an evaluation based upon annual evaluations and review of the tenure packet and forwards their recommendation to the Vice President and Dean of Academic Affairs no later than April 15, 2022. The Vice President and Dean of Academic Affairs reviews all materials and makes a recommendation to the President. The President therefore makes the following recommendations for approval for tenure effective the beginning of the 2022-2023 academic year.

**REGULAR AGENDA**

**COMMITTEE FOR ACADEMIC AND STUDENT SERVICES  
RESOLUTION #T4798 –Faculty Promotions**

BE IT RESOLVED, that the Board of Trustees of Corning Community College hereby approves the following promotions, effective with the beginning of the 2022-2023 academic year:

| <b>Faculty Member</b> | <b>Current Rank</b> | <b>New Rank</b>     | <b>Academic Division</b>       |
|-----------------------|---------------------|---------------------|--------------------------------|
| Eriko Heise           | Associate Professor | Professor           | STEM                           |
| Ryan Hersha           | Associate Professor | Professor           | Humanities and Social Sciences |
| Elmarine Jimenez      | Instructor          | Assistant Professor | STEM                           |
| Jennifer O'Hara       | Associate Professor | Professor           | Professional Studies           |
| Lisa Rose             | Assistant Professor | Associate Professor | Professional Studies           |
| Kyle Williams         | Assistant Professor | Associate Professor | STEM                           |

**BACKGROUND NOTES**

At the beginning of an academic year, faculty eligible for promotion are notified by the Office of the Provost. If a faculty member declares intent to pursue promotion, the faculty member is responsible for preparing a promotion packet which will document professional development, evidence of teaching excellence, documentation of advisement duties being fulfilled successfully, and a record of community and college service. The promotion packet is submitted to the appropriate ADI with recommendations to the Provost. The Provost evaluates and advances recommendations to the President.

[Return to Agenda](#)

**COMMITTEE FOR ACADEMIC AND STUDENT SERVICES**  
RESOLUTION #T4799-22

**Graduation List, May 2022**

BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby approves the May 2022 Graduation List.

[Return to Agenda](#)

**COMMITTEE FOR ACADEMIC AND STUDENT SERVICES  
RESOLUTION #T4800-22**

**RESOLUTION OF CONGRATULATIONS:**

**COACH STACY JOHNSON FOR 600 CAREER WINS FOR SUNY CCC SOFTBALL:**

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community expresses its congratulations to Coach Stacy Johnson on her 600th career win as Head Coach for the SUNY CCC Red Baron Women's Softball Team.

**BACKGROUND NOTES**

On Tuesday, March 29, 2022, Corning Community College Softball Head Coach, Stacy Johnson reached 600 career wins as the Red Barons swept Howard Community College in a double-header.

[Return to Agenda](#)

## REGULAR AGENDA

### EXECUTIVE COMMITTEE

#### RESOLUTION #T4801-22

Resolution to honor and to celebrate the 50<sup>th</sup> anniversary of the Steuben County Industrial Development Agency

WHEREAS, the Steuben County Industrial Development Agency (IDA) has been a pivotal economic force in the county, creating countless jobs and supporting numerous development projects that have attracted more than \$1 billion in new investment over the last twenty-five years; and

WHEREAS, the College was part of the economic development project to re-development the former Corning Hospital site to include the college's state-of-the-art Health Education Center; and

WHEREAS, the College has greatly benefited from its partnership with the Steuben County IDA, including support for the NYS Economic Development Grant for its STEAM Innovation Zone; and

WHEREAS, the Steuben County IDA has fostered support for manufacturing and technology education through its promotion of Manufacturing Day in Steuben County;

BE IT RESOLVED that the Regional Board of Trustees congratulates the Steuben County IDA on the celebration of its 50th anniversary and extends its best wishes for every future success.

[Return to agenda](#)

## REGULAR AGENDA

### EXECUTIVE COMMITTEE RESOLUTION #T4802-22

#### **Resolution of Appreciation for Carl H. Blowers**

WHEREAS, Mr. Carl Blowers has served as the Chair of the Regional Board of Trustees of Corning Community College with exemplary leadership from 2016-2020; and

WHEREAS, Trustee Blowers has tirelessly engaged in advocacy across the region and the state that has focused on generating public and private investment in Corning Community College to support the College's mission; and

WHEREAS, he inspired the College to develop and promote programs and policies that both pushed and supported SUNY CCC in its efforts to educate students, and

WHEREAS, Trustee Blowers has generously shared his business acumen, which has served to strengthen the College and support its efforts to provide the region with a skilled workforce, and

WHEREAS, in his role as the leader of the Regional Board of Trustees, he always demonstrated the utmost integrity and steadfast dedication to supporting students, and

WHEREAS, Trustee Blowers continually drew upon his vast network of contacts to further the goals of the College, and

WHEREAS, in his straightforward and dignified manner, he always led the Regional Board of Trustees with confidence and a steady hand, which included providing invaluable support and guidance to the Trustees to fulfill their roles as members of the board and as committee chairs, and

WHEREAS, the College completed a number of significant improvements during his tenure as chair that significantly raised its status as an educational institution in the region, and

WHEREAS, Trustee Blowers has been a generous donor to the CCC Development Foundation, thus providing countless students access to a college education;

NOW, THEREFORE, BE IT RESOLVED that the Regional Board of Trustees, students, faculty, staff, graduates, and retirees of Corning Community College express sincere thanks and appreciation to Carl H. Blowers for his distinguished service to the College as the Board Chair and are grateful for his continued service.

## REGULAR AGENDA

### EXECUTIVE COMMITTEE RESOLUTION #T4803-22- Mission, Vision and Values

BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College accepts and approves the following Mission statement:

*Mission: Empower Our Students. Elevate Our Community.*

AND, BE IT FURTHER RESOLVED that the Regional Board of Trustees accepts and approves the following Vision statement:

*Vision: To be the educational heart of the community where all identities thrive, students reach new heights, and transformative partnerships grow.*

AND, BE IT FURTHER RESOLVED that the Regional Board of Trustees accepts and approves the following Values Statement:

*Values*

- *Equity*
- *Connectedness*
- *Exploration*
- *Collaboration*
- *Critical Thinking*
- *Creative Expression*
- *Grit*

This Resolution modifies Resolution 3548-12 Modification of Corning Community College Mission Statement.

### BACKGROUND NOTES

In February 2022 President Mullaney convened a task force for the purposes of reviewing the College's existing Mission, Vision, and Values statement, which had been approved by the Regional Board of Trustees in 2012. The task force was open to all employees, and the final membership was a cross-section of faculty and staff who met over the next four months. A preliminary draft was shared with faculty, staff, students, and members of the Regional Board of Trustees in May 2022 for comment. Based on the feedback, the task force made a few revisions, resulting in the above statements.

**REGULAR AGENDA**

**FINANCE AND FACILITIES COMMITTEE**

RESOLUTION #T4804-22

*Operating Report*

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby approves the Operating Reports for the period ending April 30, 2022

[Return to agenda](#)



**REGULAR AGENDA**

**FINANCE AND FACILITIES COMMITTEE**

RESOLUTION #T4805-22

Authorized Signers - Checking and Savings Accounts

WHEREAS, SUNY Corning Community college maintains checking and savings accounts with its official depositories, in compliance with applicable laws governing banking transactions; and,

WHEREAS, internal procedures require authorized signers to approve the issuance of checks and other disbursements;

NOW, THEREFORE, BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby approves that all checks and disbursements drawn on the depositories of the College be signed and executed as herein set forth:

All checks or disbursements in the amount of \$500.00 or less shall be signed by any of the following persons occupying the following positions; and,

All checks or disbursements in excess of \$500.00 shall be signed, in concert, by any two of the persons occupying the following positions effective July 1<sup>st</sup>, 2022:

- Chair of the Regional Board of Trustees
- Vice Chair of the Regional Board of Trustees
- President of the College
- Provost
- Executive Director of Auxiliary Campus Services
- Executive Director of Workforce Development and Academic Pathways
- Executive Director of Development Foundation
- Executive Director of Human Resources and Chief Diversity Officer

BE IT FURTHER RESOLVED, that the Executive Director of Finance and the College Bursar are hereby authorized to transfer funds from one College account to another College account.

SUNY CORNING COMMUNITY COLLEGE

Authorized Signers - Checking and Savings Accounts

Regional Board of Trustees  
Chair, Michael J. Wayne

\_\_\_\_\_

Regional Board of Trustees  
Vice Chair, Judy McKinney-Cherry

\_\_\_\_\_

President of the College, Dr. William P. Mullaney

\_\_\_\_\_

Provost, Dr. Barbara Canfield

\_\_\_\_\_

Executive Director of Auxiliary Campus  
Services, David Burdick

\_\_\_\_\_

Executive Director of Workforce Development  
and Academic Pathways, Jeanne Eschbach

\_\_\_\_\_

Executive Director of CCC Development  
Foundation, John Marchese

\_\_\_\_\_

Executive Director of HR and Chief Diversity Officer, Connie Park

\_\_\_\_\_

**HUMAN RESOURCES COMMITTEE**

**Byron Shaw, Retirement**

RESOLUTION #t4806-22

**BE IT RESOLVED**, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the retirement of Byron Shaw, Associate Dean of Instruction, effective July 16, 2022.

BE IT FURTHER RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College extends its deepest appreciation to Byron Shaw for his service to the College and wishes him the best of luck in his future endeavors.

**BACKGROUND NOTES**

Byron Shaw has served the College for 41 years in many roles, starting as an adjunct faculty member and now leaves as the Associate Dean of Instruction. Throughout his four decades with the College, Byron Shaw has made numerous contributions in all his roles as an instructor, academic leader, advisor, mentor and colleague. For those who work with him today, he is known for his dedicated work on bringing Guided Pathway to the campus, supporting the establishment of the Digital Dome as an innovative teaching technology resource for the community, and his continuous oversight of the academic programs as well as its smooth operations. In the past, he has supported the College in its accreditation process, served in a variety of roles such as department chair and the leader to many committees, he provided numerous workshops and continuing education opportunities, he has advised and supported a great number of students. He received tenure in 1988 and began his academic leadership role in 1991 as the Department Chair. In innumerable ways both seen and unseen, Bryon Shaw has been one of the foundations in the College's work.

[Return to agenda](#)

**HUMAN RESOURCES COMMITTEE**

Performance Growth Awards  
RESOLUTION #T4807-22

**BE IT RESOLVED**, that the Regional Board of Trustees of SUNY Corning Community College hereby approves Performance Growth Awards for the following employees, effective September 1, 2022: Maarit Clay, Krystal Jubilee, Brenda Guild, Alexis Hurlburt, Tyler Ladd, Andrew Scolaro, Bernadette Wesolowski, David Burdick, Shannon Radford, Tara Bauman, Katie Crowe, Stacy Johnson, Nogaye Ka-Tandia, and Keith Ward.

**BE IT FURTHER RESOLVED**, that the Regional Board of Trustees of Corning Community College extends its appreciation to the awardees for their exceptional service to the College.

**BACKGROUND NOTES**

The purpose of the Performance Growth Awards (PGA) is to assist administrators, counselors, librarians and staff/technical assistants in reaching their full potential as employees by motivating them to enhance their productivity, proficiency, and professional development throughout their College careers. Employees are expected to contribute to the College mission and will be evaluated in the context of their particular roles at the College using the following criteria: effectiveness in all job responsibilities progress of institutionally relevant professional development service provided to the College and the community. 13 of 21 eligible employees have been recommended for performance growth awards and will receive increases of \$1,500 to their annual salaries.

| First Name | Last Name  | Level Applied |
|------------|------------|---------------|
| Maarit     | Clay       | PGA II        |
| Krystal    | Jubilee    | PGA II        |
| Brenda     | Guild      | PGA II        |
| Alexus     | Hurlburt   | PGA II        |
| Tyler      | Ladd       | PGA II        |
| Andrew     | Scolaro    | PGA II        |
| Bernadette | Wesolowski | PGA II        |
| David      | Burdick    | PGA III       |
| Shannon    | Radford    | PGA III       |
| Tara       | Bauman     | PGA IV        |
| Katie      | Crowe      | PGA IV        |
| Stacy      | Johnson    | PGA IV        |
| Nogaye     | Ka-Tandia  | PGA IV        |
| Keith      | Ward       | PGA IV        |

## REGULAR AGENDA

### HUMAN RESOURCES and DIVERSITY COMMITTEE RESOLUTION #T4808-22 Emeritus Status - 2022

**WHEREAS**, emeritus status is an honorary title awarded for distinguished service, evaluated based on the contributions made over a lifetime of achievement at the College.

**BE IT RESOLVED**, that the Regional Board of Trustees of Corning Community College approves the following recommendation for emeritus status, effective September 1, 2022:

- Brian Halm, Associate Professor
- Richard Evans, Professor

#### Background Notes:

#### Brian Halm, Associate Professor, STEM

For 34 years, Prof. Halm provided quality instruction to the Automotive Department which was regularly confirmed by the students' feedback noting his knowledge and mastery of the field. In May 2000, Prof. Halm was awarded the Regional Board of Trustees Excellence in Teaching Award. With the rapidly changing field of automotive technology, Prof. Halm continued to maintain relevant certifications, stay current on new systems, and actively engaged the local industry of automotive associations. Prof. Halm's regularly met with students as an advisor and participated in numerous committees and events to support the overall recruitment and enrollment of students.

#### Richard Evans, Professor, STEM

For over three decades, Prof. Evans was dedicated to his students and provided quality instruction in a variety of Math courses. He attended local, state, and national conferences to stay current and continuously improve the curriculum. During his sabbaticals, Prof. Evans developed new math courses, achieved Blackbelt certification in the Six-Sigma method of quality improvement and was an active member of the New York State Mathematics Association of Two-Year Colleges. On campus, he regularly tutored students beyond his courses to enable student success, he participated and chaired numerous committees. As an individual, he has also been an active member of the local community.

[Return to agenda](#)

## REGULAR AGENDA

### HUMAN RESOURCES and DIVERSITY COMMITTEE

#### RESOLUTION #T4809-22

Tanya Jones, Recognizing a Valuable Employee (RAVE) Award

**WHEREAS**, the RAVE (Recognizing a Valuable Employee) Award was established to acknowledge non-faculty CCC employees who demonstrate outstanding commitment to the College mission through consistent and exceptional work.

**BE IT RESOLVED**, that the Regional Board of Trustees of Corning Community College approves Tanya Jones to receive the 2021 RAVE award in recognition for outstanding employee service.

**BE IT FURTHER RESOLVED**, that the Regional Board of Trustees of Corning Community College extends its appreciation for Tanya Jones' dedication to the College and success of CCC students.

#### Background:

The RAVE award criterion includes five (5) areas of excellence: quality as a benchmark for all activities; willingness to go beyond the scope or expectations of the job; accomplishes goals through cooperation, leadership, collaboration, relationships, and/or partnerships; creates a positive workplace and/or learning environment; and helps to fulfill CCC's mission. The RAVE committee reviewed nominations and selected Tanya Jones who was independently nominated by two colleagues. Of particular note was Tanya Jones' support in the College's response to COVID-19 which she was also recognized by the Board of Trustees as a "COVID-19 Hero". She has achieved her 20 years of service this past year and the College appreciates and looks forward to her continued positive contributions.

[Return to agenda](#)

NOMINATIONS COMMITTEE

RESOLUTION #T4810-22

Nomination for Slate of Officers of the Regional Board of Trustees of SUNY Corning Community College

WHEREAS, the Nominations Committee composed of Chair; Alan Winston, Trustees Carl H. Blowers, Polly Chu, Nykole Parks, recommend to the full Board the following slate of officers,

- Chair, Mike Wayne
- Vice-Chairperson, Judy McKinney-Cherry
- Treasurer, Heather Reynolds

BE IT, THEREFORE, RESOLVED, that the above members of the Regional Board of Trustees be elected to the positions described below and that they take office on July 1, 2022, for a term ending on June 30, 2023