

# TAP for Degree Programs

For determining continuing eligibility for New York State aid, refer to the following charts. The standard consists of three components: credits earned\*, cumulative GPA and minimum percentage of hours that must be completed with a grade. (\*Developmental (remedial) courses are not included in credits earned).

Students are measured based on the NYS aid payment for which they are being certified. For each payment, the student will be required to have earned a certain number of credits with a minimum cumulative GPA and complete a minimum percentage of hours with a grade of A-F (I grades do not count in total) in the previous semester. To receive NYS aid, students must be enrolled in appropriate coursework that applies toward their program of study.

Students receiving APTS or part-time TAP for Students with Disabilities will be evaluated based on the requirements that pertain to their full-time equivalent semesters based on the number of payments received.

**Chart #1:** Satisfactory academic progress for NYS TAP/Pursuit of Program Requirements (applies to all NYS students who received First TAP payment Fall 2010 or later).

Applies to non-remedial students first receiving aid in 2010-11 and thereafter. Calendar: Semester

Pts. Accrued	0 pts	6 pts	12 pts	18 pts	24 pts	30 pts
Seeking the	1st payment	2nd payment	3rd payment	4th payment	5th payment	6th payment
A student must have earned at least this many credits	0	6	15	27	39	51
With at least this GPA	0	1.3	1.5	1.8	2.0	2.0
Pursuit of Program (Previous Term)	0	6 hours completed grade A-F	6 hours completed grade A-F	9 hours completed grade A-F	9 hours completed grade A-F	12 hours completed grade A-F

Chart #2: Satisfactory academic progress for NYS TAP effective Summer 2010/Pursuit of Program Requirements (applies to all NYS students who received first TAP payment Fall 2007 or later):

Applies to students first receiving aid in 2007-08 through and including 2009-10 and remedial students first receiving aid in 2007-08 and thereafter.

Calendar: Semester

Pts. Accrued	0 pts	6 pts	12 pts	18 pts	24 pts	30 pts
Seeking the	1st payment	2nd payment	3rd payment	4th payment	5th payment	6th payment
A student must have earned at least this many credits	0	3	9	18	30	45
*with at least this GPA	0	0.5	0.75	1.3	2.0	2.0
Pursuit of program (previous term)	0	6 hours completed grade A-F	6 hours completed grade A-F	9 hours completed grade A-F	9 hours completed grade A-F	12 hours completed grade A-F

*\*Subject to change as mandated by NYS Higher Education Services Corporation and NYS Department of Education.*

Developmental Courses:

For students who are required to take developmental course work, the “credit hour” equivalent of the courses will be used to determine enrollment status (full-time, part-time) for both state and federal aid. For TAP eligibility, first-time TAP recipients must be registered for, and successfully complete, at least 3 credit hours in addition to the remedial courses in that first semester to maintain TAP eligibility. If TAP has been received previously, even at another college, students must be registered for 6 credit hours in addition to remedial courses. Remember that you must have a minimum of 12 hours of degree/program requirements.

For federal aid, once you have taken 30 hours of remedial courses, these courses will no longer count towards your enrollment status.

Registration/Attendance:

Only registered students are eligible for financial aid. Class attendance and official verification of that attendance will ultimately determine eligibility for financial aid. If attendance cannot be verified, then financial aid awards may be revised and students will be billed for any funds that are owed for tuition and fees or for cash disbursements that are no longer covered by awards.

Any changes in the number of registered hours can impact financial aid eligibility for that semester and for future semesters (academic progress). It is the student’s responsibility to maintain registration status and attendance for financial aid purposes and to promptly report any changes to the Enrollment Advisement Center.

For TAP, any courses dropped within the refund period may result in a loss of the full TAP award. To be eligible for full-time TAP, students must be attending 12 hours of degree/program requirements and have incurred full-time tuition charges by the end of the third week of the semester.

### One-time Waiver:

New York State Commissioner of Education regulations permit students to receive a one-time waiver of the good academic standing requirement as an undergraduate. The institution issues the waiver if there are extenuating circumstances. The waiver is not automatic and is intended only to accommodate extraordinary or unusual cases. The waiver is only applicable when there is a reasonable expectation that the student will meet future requirements. The waiver provision does not exist to provide one additional term of eligibility for all students who fail to meet pursuit of progress requirements. It is expected that most students who fail to meet pursuit of progress requirements will not be granted the waiver and will not receive any further state awards until they have regained good academic standing.

If appropriate, the student would obtain, complete and return the New York State TAP Waiver Form available in EAC. Specific details regarding the extenuating circumstance(s) need to be reported, such as specific events and dates, and the appropriate third-party documentation is required whenever possible. The Financial Aid Appeals Committee will review the appeal and make a determination.

### Waiver of C-Average Requirement:

Students who have received the equivalent of two or more full years of state-funded student financial aid (at any New York State school) must have and maintain a cumulative GPA of 2.0 or better to be eligible for continued state-funded assistance.

The C-average requirement may be waived for undue hardship based on the student's personal illness or injury or other extenuating circumstances.

Documented circumstances must have directly affected the student's ability to achieve a cumulative GPA of 2.0 as of the end of a particular semester or term. The C-average waiver is separate from the one-time good academic standing waiver and may be granted more than once if circumstances warrant, however, it is only applicable when there is a reasonable expectation that the student will meet future requirements.

The student would obtain, complete and return a New York State TAP Waiver of the C-Average Requirement Form available in EAC. Specific details regarding the extenuating circumstance(s) need to be reported, such as specific events and dates, and the appropriate third-party documentation is required whenever possible. The Financial Aid Appeals Committee will review the appeal and make a determination.

### Readmitted Students:

Students who have received two or more years of payment of any state awards and who are readmitted to CCC must have a cumulative GPA of 2.0 or better to receive any further state-sponsored student aid. The cumulative GPA would be based on prior grades earned at CCC.

### Regaining Eligibility:

Students who are denied an award for failing to achieve a cumulative GPA of 2.0 can regain award eligibility by completing appropriate coursework (without state support) to achieve a cumulative GPA of 2.0. Students cannot regain eligibility by remaining out of school for a period of time.

# TAP for Non-Degree Programs

Satisfactory Academic Progress (SAP) for students in nondegree workforce credential programs is measured by whether they have attained a minimum GPA in a given percentage of credits necessary to the program they are enrolled in, rather than a set number of credits.

Assessment for SAP will be determined at the end of each term of the academic year.

Students who lose good academic standing will have any further payments suspended until the student is restored to good academic standing by either:

-Making SAP towards completion of their program's academic requirements

-Establishing evidence of their ability to successfully complete the approved program.

Before Being Certified for this Payment	1st	2nd	3rd	4th	5th	6th	Degree
Minimum Credit Percentage	0%	10%	25%	45%	65%	85%	100%
With at Least This Grade Point Average	0	1.3	1.5	1.8	2	2	2